

## Stottesdon & Sidbury Parish Council

**Parish Council meeting held on Monday 28<sup>th</sup> June 2021 at 7.30pm in Chorley Village Hall.**

**Present:** Cllrs D Young (Chairman), D Powell, Z Griffin, M Pearce, L Grey, R Abbiss, J Rogers.

Shropshire Cllr S Harris

PC W Strangwood

Wade Muggleton - to speak about a Stottesdon Oaks Project.

Clerk: Mrs F Morris

PC Wayne Strangwood introduced himself as the new PC for our area and gave a short insight into his background within the Police.

He is the only PC for the area with 2 PCSO's working full time – Jacqui Fletcher is also new and Shelley Hyde who knows the area.

He spoke of the Police Charter which is asking where the PC want the Police to help, and Clerk confirmed that she had completed this with the Parish Council's 3 priorities – Parking outside the school, Rural Crime and fly tipping and speeding through the village. He answered a couple of questions asked regarding rural crime from farms and fly tipping. PC Strangwood is happy to help wherever he can and if he cannot say so! He gave his contact details to the Clerk who will send future agendas to him.

Chairman thanked PC for attending and he left the meeting.

Wade Muggleton gave brief information about the Stottesdon Oaks Project.

Wade explained that he worked for Worcester County Council, Countryside Team and also runs the Roadside Verges Project there.

Wade had looked at old maps and felt that there is space for more trees to be planted and noted the 6 trees along past the Duddlewick bridge road.

Wade pointed out the tree survey which had been in the Cleobury Clarion recently and the Tree Charter to plant a tree in 23. SC have a 3-year scheme and Wade wanted to know from the PC:

1. Did the PC think it was a good idea
2. Did the PC wish to support this scheme
3. Best places to plant the trees

Chairman commented that it is probably more important to plant trees due to the Elm and Ash die back.

The right tree needs to be planted in the right place. Some suggestions were made and perhaps the school could be involved.

Wade and Rachel are happy to be involved in the Verges Group and will take away any grass cuttings.

Cllr Grey suggested that Wade contact Mawley and Kinlet Estates (which borders our parish) regarding tree planting.

Chairman thanked Wade for attending and he left the meeting.

**0) Public participation** - none present.

**1) Apologies for absence:** Cllrs S Allen (isolation, prior to operation), S Crawford (unavailable), C Smith (dispensation). **RESOLVED to accept.**

**2) To appoint the following:**

- i. Vice Chairman plus signing of declaration of acceptance of office – Cllr Powell is the current Vice-Chairman, and it was **RESOLVED that he be re-elected.**
- ii. SALC Area Committee representatives – Cllrs R Abbiss and Z Griffin offered, and it was **RESOLVED that they represent the PC.**
- iii. Personnel Committee – Currently Cllrs Allen, Crawford and Powell. **RESOLVED that these be re-elected.**
- iv. Disciplinary and Grievance – **RESOLVED to elect** Cllrs Rogers, Grey and Pearce.
- v. Any others considered necessary: Cllr Abbiss suggested 2 Cllrs for checking the De-fibs. Cllr Powell currently does this, and Cllr Grey offered to help. **RESOLVED to elect both Cllrs.** Clerk has a policy regarding De-fibs from another PC and will circulate.

### 3) Declaration of Interests

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Cllr Abbiss declared an interest in items 7 d, e.f g – Clerk confirmed these are only Planning permissions granted so no debate will take place.

### 4) To confirm minutes of the meeting held on 17<sup>th</sup> May 2021:

It was **RESOLVED that the minutes be accepted as a true record and Chairman signed these accordingly.** Cllr Abbiss also suggested that newly elected Cllrs need to take part in training sessions.

### 5) Matters arising from minutes:

- a. Clerk's report:
  - Moonhouse Bank drainage work: Graham Downes has asked for dates, but he has not received these yet but will keep chasing!
  - Potholes – some have been repaired – Graham emailed Clerk spreadsheet of the problems today.
  - Insurance – Clerk has taken this out with BHIB on a 3-year policy basis to save money.
  - HMRC are now saying that they have my tax code wrong still so further investigations have started – all due to them duplicating the PC account.
  - We now have a new PCSO Jacqui Fletcher. Clerk understands that we also have a new Officer but have no details – this was dealt with at the beginning of the meeting.
  - Speed counter across Glebe Drive – this was apparently due to the 20mph proposals by schools?  
Cllr Griffin explained SC proposals regarding this.  
Clerk felt that there ought to have been a counter before the school when you come from Burnt Pitt corner end as lots of cars travel this road and Harcourt which would give a fairer count than the one in Glebe Drive.  
Cllr Abbiss and Clerk pointed out that SC have looked at this and the decision was not to put zig zags or double yellow lines. It was suggested to ask the new PC to help with any suggestions.  
Parking bays were put in Glebe Drive for school drop off/pick up but some of these are taken up by residents (despite sign being there since the spaces were put there). There is also a resident from the other end of the village

regularly parking 1 and sometimes 2 vehicles in the parking bays or layby for several hours a day when they have an empty double drive.

It was agreed to put something in the newsletter about this.

- Clerk's meetings with SALC are very helpful with lots of Clerks joining in and sharing information etc.

b. RSVP:

Chairman reported that he and Cllrs Griffin and Pearce met with the Botanist for 4 hours but did not cover all the suggested sites.

Cllr Abbiss queried if they had been to Sidbury and met Mrs Mayor who was expecting them. Chairman confirmed that they ran out of time so did not visit there or contact Mrs Mayor.

SC have already cut the verges as Clerk was told it was too late to stop this happening this year. SC need details of the proposed sites and these must be approved by them but safety of the roads over rules everything.

It was expressed that under the lengthsman scheme most of the areas in question had been strimmed and kept tidy but according to the debate 'looking tidy' will be overruled by retaining the wildflowers.

Clerk pointed out that there is Hogweed/Giant Hogweed in verges along Harcourt, together with lots of other wildflowers/grasses but SC say the Hogweed needs looking into and spraying if necessary. Clerk asked if anyone knew of any other sites where this is growing to notify her.

Insurance for volunteers was also queried.

After very long discussions and debates about the sites, in particular the triangle at the bottom of Almshouse Bank it was **RESOLVED to produce a newsletter and ask the parishioners for their thoughts and Chairman suggested Clerk contacts Janet Cobb for her advice as to how they dealt with this at Edgton.**

Clerk explained that the production of the newsletter stopped due to Covid.

c. Any others – none.

6) **Finance:**

a) Approval of accounts:

- i. Sign off accounts as presented by Clerk – Cllr Griffin asked why £555 had been transferred from 'newsletters' to Office expenses etc. Clerk explained because the ink and paper are purchased through office expenses, so it was sensible to transfer this money into that 'pot' as the Clerk produces the newsletter. Cllr Griffin also queried if the balance of the precept had been returned to SC as we had underspent, again Clerk explained that money had been earmarked which had not been spent and more put aside for future projects and that this was precept, not grant, so did not have to be returned. After the points raised were clarified it was **Proposed, seconded, and RESOLVED to accept these accounts. Chairman and Clerk signed these accordingly.**
- ii. To consider Internal Auditor's report – Clerk read this out. No issues were raised by the Auditor, and it was **proposed, seconded, and RESOLVED to accept the report.**
- iii. To complete Annual Audit form AGAR section 1 – Clerk read out the questions, which Cllrs answered, and it was **Proposed, seconded, and RESOLVED that the Chairman and Clerk sign this.**
- iv. To complete Annual Audit form section 2 – accounting statements: Clerk went through these figures, which had also been checked by the Internal Auditor

and it was **Proposed, seconded, and RESOLVED that this be signed by the Chairman and Clerk.**

- v. To approve Asset Register – **RESOLVED to accept.**
- b) Accounts for payment:
  - a. to approve MedUk – Defib pads - £86.40 – Clerk had emailed out to Cllrs for authority to pay this prior to the meeting. Cllr Abbiss said that anything to do with the defibs should be dealt with immediately by the Clerk and proposed that authority is given to Clerk do so in future.  
**RESOLVED to accept this suggestion.**
  - b. to approve Clerk's salary £xx/HMRC payment £58.20
  - c. PWLB loan payment direct debit £2426.43
  - d. BHIB Insurance premium - £492.91 – Clerk explained that this had been taken out on a 3year scheme to save money and that the previous Insurers Came & Co could not match this quote.
  - e. SALC subs - £353.09
  - f. Internal Auditor fee - £100 pay

It was **Proposed, seconded, and RESOLVED to pay all this accounts via BACS.**

- c) Income since last meeting:
  - a. VAT refund - £1654.10
  - b. 9p interest on deposit account

At this point Clerk suggested bringing item 10, Shropshire Councillor's report forward – **RESOLVED.**

#### **10) Shropshire Cllr's report:**

Reports had been emailed out to Cllrs from Cllr Butler and Cllr Harris.

Cllr Harris reported that he had:

- followed up emails from the Clerk regarding highway issues especially the Bagginswood road where some had been repaired and others had not.
- £5m taken out of highway budget last year.
- Children in care had risen by 20% with a lack of foster parents in the County.
- Climate change – was not going to go away!
- Cleobury Youth Partnership had not met over lockdown but wondered if this wanted resurrecting or closing down – approx. £2000 in account.

Chairman thanked Cllr Harris for his report and help.

#### **7) Planning applications/approvals/refusals:**

a) Reference: 21/02449/FUL (validated: 13/05/2021)

Address: The Batch Farm, Sidbury, Bridgnorth, Shropshire, WV16 6PX

Proposal: Erection of a single storey rear extension

Applicant: Mr & Mrs Mayor

Cllrs had looked on the website at these plans and **RESOLVED to accept these plans as no objections were raised.**

b) Reference: 21/02450/LBC (validated: 13/05/2021)

Address: The Batch Farm, Sidbury, Bridgnorth, Shropshire, WV16 6PX

Proposal: Erection of a single storey rear extension affecting a Grade II\* Listed Building

Applicant: Mr & Mrs Mayor

**RESOLVED to accept the plans.**

c) Reconsultation due to Amendment on application 21/00704/FUL - Proposed Development Land West of Crown Cottages

-246-246 Proposal: Erection of a two bedroom dwelling with annexe

This was discussed and it was **RESOLVED that NO planning consent is given until the site has been brought under control with all the deposited materials cleared from the site. We have brought up previously the environmental issues and despite SC requesting for this to be dealt with yet more materials have been deposited on the site (yesterday a trailer load of tyres etc has been put there) – photographs shown to Cllrs. Cllrs feel that the amendments are not sufficient enough to prevent overlooking into Roseacre and there appears to be access problems which need resolving before any permission is granted. Cllrs OBJECT strongly to this application.**

*Cllr Abbiss declared an interest in the following permissions granted (d, e, f, and g) but Clerk pointed out as there was no discussion taking place, she did not need to leave the room.*

d) Reference: 21/01906/FUL (validated: 14/04/2021)

Address: Pickthorn Farm, Chorley, Bridgnorth, Shropshire, WV16 6PU

Proposal: Erection of an agricultural building to cover over an existing livestock gathering area

Decision: Grant Permission

e) Reference: 21/01908/FUL (validated: 14/04/2021)

Address: Pickthorn Farm, Chorley, Bridgnorth, Shropshire, WV16 6PU

Proposal: Erection of an agricultural building to cover over an existing silage pit

Decision: Grant Permission

f) Reference: 21/01909/FUL (validated: 14/04/2021)

Address: Pickthorn Farm, Chorley, Bridgnorth, Shropshire, WV16 6PU

Proposal: Erection of an agricultural building to cover over an existing livestock gathering area, and for an extension to existing cubicle housing

Decision: Grant Permission

g) Reference: 21/01912/FUL (validated: 14/04/2021)

Address: Pickthorn Farm, Chorley, Bridgnorth, Shropshire, WV16 6PU

Proposal: Erection of agricultural buildings to cover over an existing livestock walkway, and a building to cover over part of an existing silage pit

Decision: Grant Permission

h) Any others received after issue of agenda:

Reference: 21/03170/TCA (validated: 25/06/2021)

Address: The Rectory, Stottesdon, Kidderminster, Shropshire, DY14 8UE

Proposal: To remove epicormic and adventitious growth from ground level to a height of approx. 7m 1no Lime tree within Stottesdon Conservation Area.

Applicant: Mr Mike Williams (The Palace, Hereford, HR4 9BL)

Cllrs **RESOLVED to accept this with no objections raised.**

**8) SALC report: Cllr Abbiss reported the following:**

- Part time assistant being advertised by SALC, 15 hours per week for 6-month period.
- All PCs should be dealing with Climate Change.
- London Bridge protocol training.
- Vice-Chair of the Executive at present but has made it clear this will be for the last time.

**9) Parish matters/problems:**

- Potholes Burnt Pitt Bank – Clerk was told they were being done last week!
- Potholes at Marlbrook bridge need repairing!

- Duddlewick road not repaired.
- Walton Bank hedge needs cutting back to help visibility.
- Hawkswood Road hedges touches vehicle both sides.
- Road outside Heath Farm not repaired and on towards Oakwood (Fletchers).
- Bardley Court bend potholes not repaired but potholes filled in on the entrance to the woods, opposite Labrador, with potholes a few yards away still untouched. It was queried if Kier provide photos/evidence of work carried out.
- Fly tipping – loads of cans in verge on Litley road.
- Potholes still not repaired just passed The Highlands near to Wall Furlong entrance – Clerk has reported these and sent in photos!
- Overgrowth by Old Shop/Laburnum Cottage causing visibility problems turning towards Walton.
- Red shrub hedge at The Wheelwrights protruding causing large vehicles/tractors to drive out into the road.
- Hedge/trees at The Peewits causing problems for large vehicles – need cutting back.
- Burnt Pitt corner- hedge plants by the reflector posts which will cause problems when this grows further.

Clerk will report all this to SC.

**10) Shropshire Cllr's report:** Dealt with earlier.

**11) Queen's Platinum Jubilee – Cllr Griffin:**

This is due to be celebrated next June and wondered how the Parish would like to celebrate this – picnic, beacons, street party?? As it was getting late it was **RESOLVED to put this on the next agenda and also an item in the newsletter.**

**12) Correspondence:** All notes as received unless comments made:

- Alterations to Electoral Roll
- SALC News in Brief
- PCC Town & Parish Council Survey - Cllr Powell completed last years and Clerk is happy to do this – **agreed.**
- Age UK – Help at Home
- Winterburn Bridge – side of road failing but is being dealt with by SC.
- Cleobury Country – Defibrillator training course 20<sup>th</sup> July £30+VAT 9.30am-12.30pm
- CIL Project Management Guide 2021
- SALC – Sharps Alert and positioning
- SC – Road Closures – emailed to Cllrs.

Any others received after issue of agenda.

- SALC – Community Diagnostic Hubs – please see email 25/6/21 and complete survey. Clerk urged Cllrs to complete this survey.
- SALC – Code of Conduct training Zoom 5-7pm 6<sup>th</sup> September or 11<sup>th</sup> October.
- SALC – Charitable Trusts and Town & P Councils – Zoom – 2 parts on 16<sup>th</sup> September and 23<sup>rd</sup> September, 10am – 11.30am.
- SALC – London Bridge Protocol training – 10/9/21 and 21/9/21 2-3.30pm Zoom: Cllrs Powell and Abbiss 10<sup>th</sup> September.

**Road Closure:** B4201 Cleobury Mortimer - Pioneer Centre/Golf Club

**Start Date:** 16th August 2021

**End Date:** 20th August 2021

**Purpose:** Road Closure to enable multievo highway repairs. The closure will be completed in two sections to allow access

**Works Promoter:** Shropshire Council

**Works Promoter Ref:UJ214MV-000017Enforcement pattern for B4201 Cleobury Mortimer:**

09.30 - 16.00You can view the closure and diversion route by clicking here: <https://one.network/?tm=122632593>

**Road Closure:** Clee Hill Road, Burford

**Start Date:** 12th September 2021

**End Date:** 12th September 2021

**Purpose:** Road Closure: BT - Pole testing.

**Works Promoter:** Openreach

**Works Promoter Ref:** BC008PTMS143817

**Enforcement pattern for Clee Hill Road, Burford:**

09:30 - 15:30

**13) Date of next meeting – 26<sup>th</sup> July 2021**

There being no other business the meeting closed at 10.37pm.

**Payments:**

Mrs F Morris – salary £xx

HMRC PAYE - £58.20

Miss V Turner - £100

BHIB Insurance - £492.91

SALC - £353.09

MedUK - £86.40

PLWB - £2426.43 – Direct Debit

**Signed: Chairman**

**Date:**