

Stottesdon and Sidbury Parish Council

Parish Council meeting held on Monday 28th January 2019 at 7.30pm in Chorley Village Hall.

Present: Cllrs D Young (Chairman), S Allen, C Smith, S Crawford (would have to leave meeting early), R Abbiss.

Shropshire Cllrs Madge Shingleton

Clerk: Mrs F Morris

Parishioners: 6

0) Public participation:

Dr Matt Home confirmed that he was here to listen and answer any queries regarding his planning application at Stanley Farm. He explained the plans and confirmed that there were no further plans to expand the site.

Mr George Evans and Mr Charlie Evans attended to listen to their planning applications.

Dr Powell attended to listen to the meeting but did mention the blocked ditch at the rear entrance to Burnt Pitt Farm which he had dug out but keeps getting driven over by vehicles. He feels that this is causing the water to run onto the road and causing the deterioration of the road surface (potholes). Clerk confirmed that this had been a problem for a long time and the Lengthsman had previously dug this out but will notify SC of the problem.

No further items raised the PC meeting opened at 7.40pm

1) Apologies for absence:

Cllrs Montague and Ferguson (prior commitment) and S Cllr Butler (meeting). It was **RESOLVED to accept these apologies.**

2) Declaration of Interests

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Cllr Allen declared an interest in Planning applications D and E as friends of the family and Godparent of the 1 applicant.

Cllr Abbiss declared an interest in Planning items d and e as applicant is her hairdresser.

3) To confirm minutes of the meeting held on 17TH December 2018

These had been circulated with the agenda and it was **RESOLVED to accept these as a true record and Chairman signed these accordingly.**

4) Matters Arising from the minutes

a) Progress report from Clerk:

Val Craig – Chorley map:

The state of play at the moment is that the map is complete and hanging in the Chapel hall, we have now officially donated it to the village. We had 25 photographs of the map printed off and sold them off to the visitors on the night to help cover the cost of printing and the evening itself. I have one here for you. I also have a jpeg picture of the map for you, it's too big to send over the network so I will need to save it on a data stick for you.

Alan has a copy, he was hoping to use for his road sign but not sure if it was good enough, he has not come back to me yet and I don't want to harass him.

Meanwhile we had another incident where the first respondent at a 999 call was directed to the wrong end of the village this would not have happened if the map had been on display.

Asked if all resident had had a copy of the map and costs involved – reply: No we printed 25 just for the people to buy on the night

Alan is putting a copy of the map in the chapel grounds, we have not had any feedback about where they want the second one or if they want a second one. The photographs cost us £10 for 20 but work out cheaper the more you buy, these were photographs though we could probably get them cheaper at a printers on cheaper paper.

Not sure where to go from here.

Lengthsman Scheme:

Notification received on Friday that we have been awarded the maximum £1500 grant – we need to match fund this.

SatNav error sign at Duddlewick – Mark Pearce says there is plenty of room for a sign to be put upon the end of this lane.

Silent Soldier rifle – have receive an email saying RBL are not making any more Soldiers at present and have no materials left.

Defibrillator:

Cllr Ferguson had been unable to follow this up and asked that the Clerk dealt it for the meeting. Clerk had asked Star Housing regarding a donation towards this and the reply was: 'STAR Housing - We would be more than happy to look at the application for a defibrillator, the next Area Panel meeting is early February but unfortunately the closing date for applications has passed.

If you could fill and return a community chest application form to us by the 15th March this can be looked at our April meeting. These are available on our website to fill in online or print and post.

Please let me know if there is anything I can help with '

This will be dealt with under finance.

Reply from SC re: road repairs:

Clerk reported that SC had responded to all emails and following the request to get the potholes filled at Bagginswood and at Nash farm bend Graham Downes managed to get these repaired within a few hours of asking!

Temporary repairs have been carried out below The Fighting Cocks and Walton Bank.

b) any other matters arising – none.

5) Planning applications/permissions/refusals:

a) Planning Notification Only
18/05849/AGR - Upper Bardley Farm
Proposal: Proposed agricultural building
No comments required/

b) Planning Notification Only
18/05825/AGR - Yew Tree Farm

Proposal: A steel portal frame agricultural building with box profile cladding to two sides and open to two sides
No comments required.

c) Planning Notification Only
19/00186/CPL - Whitesides

Proposal: Application for a Lawful Development Certificate for proposed erection of porch to front elevation
Clerk pointed out that originally a planning application had been sent in, but this was changed to this Certificate of lawfulness and no comments required.

d) Reference: 19/00083/FUL (validated: 14/01/2019)
Address: Proposed Residential Development Land, Stottesdon, Shropshire
Proposal: Erection of an affordable dwelling, associated garage and installation of a package sewage treatment plant
Applicant: Mr G Evans & Miss C Swash (Day House Farm, Stottesdon, Kidderminster, DY14 8TN)

Clerk suggested that both this application and the next application are dealt as 1 as they are on the same site – **RESOLVED to accept this recommendation.**
Councillors had visited the site and could see no problems as the existing access is to be used, low profile bungalow, not blocking any view from neighbours and are locals wishing to remain in the village where they were born and work. It was **RESOLVED that this application and 19/00084/FUL are fully supported.**

e) Reference: 19/00084/FUL (validated: 14/01/2019)
Address: Proposed Residential Development Land, Stottesdon, Shropshire
Proposal: Erection of an affordable dwelling, associated garage and installation of a package sewage treatment plant
Applicant: Mr & Mrs C Evans (Day House Farm, Stottesdon, Kidderminster, DY14 8TN)
See comments above.

f) Reference: 19/00189/FUL (validated: 15/01/2019)
Address: Land To The West Of Crown Cottages , Bagginswood, Stottesdon, Shropshire
Proposal: Erection of 1No dwelling and associated detached double garage/office building and installation of a septic tank
Applicant: Mr & Mrs S. Jones (Buckeridge Farm, Buckeridge, Rock, Kidderminster, DY14 9DJ)
Councillors had visited the site and after discussions It was **RESOLVED to object to the plans for the following reasons:**
Whilst they have no objection to a dwelling they object to the design and style of the proposed house as this is not in keeping with the local area.
Cllrs also believe that the new access onto this site was created without planning permission and that the caravan is being lived in by the applicant again without prior planning permission.
A business is being operated from the site again without planning permission.
Concern was also expressed that there is a water course very close to this property and pollution of this should be looked into.
This is a very busy/fast stretch of road and Cllrs are concerned regarding the amount

of accesses that have been made.

Sewerage treatment plants should be looked into at this location.

h) Any others received after issue of agenda:

Reference: 19/00282/FUL (validated: 21/01/2019)

Address: Stanley Farm, Chorley, Bridgnorth, Shropshire, WV16 6PS

Proposal: Change of use of land and erection of two additional accommodation lodges for rehabilitation clients

Applicant: Dr Matthew Home

Cllrs had visited the site and felt that the proposals 'sit down nicely' within the site and are not obvious from the road.

Cllrs Abbiss suggested that a clause should be requested that if the present use of this site changes then the land should be reverted to agricultural. It was confirmed that there will be a s106 which covers this.

It was **RESOLVED to accept these plans.**

At this point the meeting was suspended to allow Mrs Val Hill, Internal Auditor to speak regarding the Budget/Precept/3-year Financial Plan:

Val explained that she had mentioned this in previous reports and had worked with the Clerk and produced the document given out to Cllrs.

Val explained that this was purely a tool to work with and explained the amalgamation of some of the headings and transferring some of the money into different 'headings' to make it easier to manage.

Val talked but 'future projects' and Cllrs welcomed the suggestions.

The precept had been worked out for the Cllrs approval but obviously this was their decision. Chairman thanked Val for attending the meeting.

6) SALC report:

Cllr Abbiss reported the following:

- Civic Workshop in February which she hopes to attend
- CIL – deadline 22nd March 2019
- Bulletin sent out with Clerks photo included being presented with the Jan Snell Award
- Award Scheme to be re-launched
- Welcome pack suggested to be given to new people moving into the area. Clerk asked what this should contain – like a local directory. Clerk felt that the newsletter covered most things.

Chairman thanked Cllr Abbiss for her report.

7) Unitary Councillor's report:

S. Cllr Shingleton reported on the following:

- Road repairs – apologised for the length of time it is taking to get these done and then inadequate.
- Asked SC to tell Parish Councils when the work will be done which they have reported.
- Thought that Kier would have been working on the 'waiting list' of repairs by now.
- Government money given for repairs – hardly any coming our way.
- B4363 in a bad condition let alone the minor roads.
- Urged everyone to write to MP and complain about the underfunding in all areas for us – Highways, Public Health Grant (which has been cut again)

- Need for a Community Car Service – Stottesdon’s has finished and residents have to use Cleobury Mortimer. Cllr Shingleton will put an article together for the newsletter.
- Countryside Strategy – Clerk had no recollection of receiving this – Cllr Shingleton will forward this.
- Hospital Future Fit – can’t say that there has been no consultation as this has been going on for 6 years. Decision will be made tomorrow night at the meeting at Harper Adams College.
- Both hospitals have been in special measure for 6 months
- Nationwide shortage of staff.
- Changes to Ophthalmology – Cleobury Mortimer Opticians have all the same equipment as the Hospitals and Cllr Shingleton highly recommend these.
- Neighbourhood Plan, Cleobury Mortimer – Stottesdon need to feed into this. No information received – Cllr Shingleton will look into this.
- Parish Plan/Place Plan needs looking at – will put on next agenda.
- On Task and Finish Group and looking at Housing Need – nothing for social housing group. Vigorous support for affordable housing. Exception site.
- New Nursing Home with 58-60 beds which will need accommodation for ‘key workers’.
- SC looking to build housing for themselves – Council housing.

Cllr Shingleton felt that the sewerage around Bagginswood needs looking at due to the collection of properties being built.

Cllr Abbiss pointed out that there was a shortage of 1-bedroom housing and people seeking this cannot bid for a 2-bedroom property on Homepoint – Cllr Shingleton did not think that was correct.

Chairman thanked Cllr Shingleton for her report.

At this point Cllr Crawford and Cllr Shingleton left the meeting (9.05pm).

8) Financial matters:

a) To confirm bank transfer payments from last month – initialled by 2 Cllrs.

b) Outstanding payments:

Clerk’s salary (bank transfer)- £xx

HMRC PAYE (bank transfer) - £33.10

Zen (broadband in village hall) - £36

It was **RESOLVED to make these payments via BACS.**

Any other accounts received after issue of the agenda:

Clerk asked about purchasing a lead for the laptop which will connect to the projector in the Village Hall so that this could be used for showing plans. Cost is £18.48 (10m cable) and £26.40 (15m cable). It was **RESOLVED to purchase the 15m cable and Clerk will order this and pay via BACS or will be reimbursed for this.**

c) Income since last meeting – interest on bank account

d) Bank statement – Cllrs initialled this.

e) Chorley Map contribution – not really sure how much they require but Clerk will ask again.

f) Defibrillator provision update – After discussions it was **RESOLVED to go ahead and purchase a machine as we do have money available. Clerk will ask Dr’s if they have any suggestions of make.**

g) Grant application – Cleobury Mortimer Men’s Shed Project: Clerk read letter out and it was suggested that as there was also a project at Ditton priors which might be used by some of our parishioners that they should also be given the opportunity to be considered for a grant. Clerk will contact Mr Shotton and this will be considered at the next meeting.

h) Precept/Budget including letter from SC:

Clerk read out the letter from SC and then went through the precept schedule which showed a suggested precept of £25647.50 (previous year precept was £28597.50)

Sc letter stated to have a 0% increase on the Band D Council Tax the precept would need to be £28,980.

After discussions it was **RESOLVED to add another £3000 into ‘future projects’ which would then give a precept of £28647.50 which is £50 less than last years.**

9) Parish matters/problems:

a) Parish problems:

- Potholes at Sidbury between Hall Farm junction and Sidbury
- Road sunk/pothole between Rectory farm and Upper House farm
- Large pothole still not filled along Pickthorn Lane.
- Fly tipping – black bags left by recycling bins at Station Road, but they have been removed now. Clerk pointed out that a resident had collected lots of rubbish around the parish and notified Clerk of fly tipping which Clerk had dealt with. The bags at the recycling bins were from the litter picking and Clerk had arranged with SC that these could be left there for collection. Resident happy to litter pick (SC will provide bags) and will collect once resident notifies Clerk where this has been left.
- Harcourt Lane – water running down the bank towards the crossroad which freezes and make the road very slippery.
- Suggested that the name of the car park is changed from ‘The old Fox and Hounds’ and renamed ‘Surgery car park’ as some people perhaps do not know where the old pub was – **RESOLVED that this is what it will be referred to in future.**
- Email received from resident at Pound Patch together with a photograph showing the damage vehicles are causing to the lawns in front of their properties. This has been in the Safer Roads Partnership funding scheme for several years, but we have not been successful. Clerk said this email had been sent to Graham Downes and Clerk had also asked for an estimate of the cost of providing a footpath but is waiting a reply. Residents are happy to give up a piece of their lawn to construct a footpath.
- Flood at the top of Litley
- Flood at the bottom of Moon House Bank – the drains had been dug out by Mark Pearce, but the pipes need jetting as this is probably where the problem is.

b) Parish Watch:

- Police report through states theft at Glebe Drive – no one knew anything about this.

c) Lengthsman Scheme update. Nothing further to report. Clerk has asked Mark to carry out as much work as needed.

10) Correspondence: *(all noted as received unless comments made):*

Emails forwarded include:

- SALC Information:
 - Bulletins

- Buckingham Palace Garden Party - 29th May 2019 – Chairman's details had been sent in but not successful.
- Place Plans Communication
- Fundamentals for Councillors training - Wednesday 13th March 2019, 5.30pm - 7.30pm at Shirehall, Shrewsbury
- Audit/Year End for Town and Parish Clerks/RFO - Tuesday 19th February 2019, 10am - 12.30pm at Shirehall, Shrewsbury – Clerk and Cllr Abbiss will attend.
- Letter from Crane Quality Counselling
- SALC - Letter from NHS Future Fit
- Area Committee Survey – Clerk will complete
- Training information – will circulate to Cllrs
- Cleobury Country Courses:
 - ✓ BRAND NEW COURSE - Mental Health First Aid - 04.02.19
 - ✓ Level 2 Award in the Principles of COSHH - Thursday 7th February 2019
 - ✓ Cleobury Country - Fire Marshall Course - Tuesday 12th February 2019 - BOOK NOW!!!
 - ✓ HABC Level 3 Award in Health & Safety in the Workplace - 20th, 21st & 22nd March 2019
 - ✓ Portable Appliance Testing - 25th March 2019
 - ✓ Emergency First Aid at Work - 3 x Day Course - 11th, 12th & 13th March 2019
- Police.uk noreply@data.police.uk
- Stottesdon Place Plan
- Coco in Stottesdon – invited Tina Ranson to Annual Parish meeting in April.
- Fly tipping/Litter picking/collection – dealt with earlier.
- PCC Newsletter- Budget Consultation- Extra Officers
- Join CPRE in 2019 – no interest shown.

Any other correspondence received after issue of agenda

Clerks Salary increase – this is an automatic annual increase. Cllr Abbiss pointed out that a Personnel meeting was needed in order for a Clerk's Appraisal to be carried out. As it is difficult for Cllr Crawford to attend some evening meetings these can be held in the day time. It was agreed that a meeting will be arranged and if Cllr Crawford is unable to attend then Cllrs Abbiss and Allen will carry this out.

Cllr Abbiss stated that the website had not been updated for a while as Cllr Montague's details had not been included, still saying that we are Quality Council and that the minutes have not been updated since 2008-16. Clerk said that was incorrect as minutes/agendas had been put on and that they were probably not looking in the right place. It may be 2 months behind with minutes maximum. The logo for 'Foundation Level Award Scheme' needs taking off paperwork.

Cllr Abbiss pointed out that as more and more pressure is being put on Clerks then if help is required Clerk must ask but the PC should consider working towards Foundation Level Award Scheme.

Clerk pointed out that she did not think we could attain this as Cllrs need to attend training sessions.

Clerk will deal with the matters raised by Cllr Abbiss tomorrow.

11) Old Fox and Hounds car park update/review

Clerk has put a simple note in the newsletter asking for people to adhere to the parking requests as per the car park signs.

12) Date of next meeting:

25th February 2019

Road Closures:

Road Closure: Manor Farm Lane, Oldbury

Start Date: 29th January 2019

End Date: 1st February 2019

Purpose: Road Closure: LAY 7M NEW GAS SERVICE OF WHICH 4M WILL BE IN PUBLIC TO MAIN LOCATED IN CARRIAGEWAY.

Works Promoter: Cadent

Works Promoter Ref: AZ0101000769675

Enforcement pattern for Manor Farm Lane, Oldbury:

24hrs

Road Closure: New England Lane, Highley (Major Remedial)

Start Date: 20th March 2019

End Date: 20th March 2019

Purpose: Road Closure (Major Remedial): Rework HRA Black Chips into carriageway patch.

Works Promoter: Cadent

Works Promoter Ref: AZ0101000648528

Enforcement pattern for New England Lane, Highley:

08:00 - 17:00

:

Road Closure: Lanes End Farm Jct to Hillgate, Farlow, Bridgnorth

Start Date: 2nd April 2019

End Date: 2nd April 2019

Purpose: Road Closure: Tree trimming - No excavation.

Works Promoter: Western Power Distribution

Works Promoter Ref: DY734M41340589371

Enforcement pattern for Lanes End Farm Jct to Hillgate, Farlow, Bridgnorth:

09:00 - 15:00

Accounts paid:

Mrs F Morris – salary - £xx

HMRC - £33.10

Zen Internet - £36

Computer lead - £26.40 + p&p

There being no other business the meeting closed at 10.15pm.

Signed: Chairman

Date: