

Stottesdon and Sidbury Parish Council

Parish Council meeting held on Monday 25th February 2019 at 7.30pm in Chorley Village Hall.

Present: Cllrs D Young (Chairman), S Allen, C Smith, S Crawford, D Ferguson. D Powell (co-opted at meeting)
Shropshire Cllr M Shingleton
Clerk: Mrs F Morris
Parishioners: 1 (applied for Parish Councillor vacancy).

0) Public participation:

Nothing raised,
(Parishioner present had applied for the vacancy to join the Parish Council),

1) Apologies for absence:

Cllrs Montague (family), Abbiss (poorly), Barratt (dispensation, but hopes to come back next month). Shropshire Cllr Butler (meeting). It was **RESOLVED that these apologies e accepted.**

2) a) Application for Councillor.

Dr David Powell had moved back to the area 3 years ago after being a GP at Kinver for 40years. David gave Cllrs a brief back resume of his background. No questions were asked of David.

b) Co-option of new Councillor:

It was **RESOLVED that David Powell be co-opted onto the Parish Council.**

c) Signing of Declaration of Acceptance of Office:

This was duly signed by Davis Powell and witnessed by the Clerk.

3) Declaration of Interests

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.
None.

4) To confirm minutes of the meeting held on 28th January 2019:

These had been circulated with the agenda and it was agreed at the last meeting that the new car park should be called 'The Surgery' car park and not the 'old Fox and Hounds car park' – Clerk's error and will amend this on the next agenda. With this amendment it was **RESOLVED that the minutes be signed as a true record and the Chairman signed these accordingly.** It was suggested that a photograph is taken of the car park while the snowdrops are in bloom. Clerk also suggested that it might be nice if this area was plants with daffodils. **RESOLVED to look at this at the appropriate planting time.**

5) Matters Arising from the minutes

a) Progress report from Clerk (distributed at meeting):

Reply from SC re: road repairs:

- Flooding at the top of Litley Bank on the main road – this is dangerous with the ice as the water is running across the whole width of the road.- **We had these cleared a few**

months ago and they were working well. It is looking like a bigger issue than just blocked gully's. I suspect there are tree roots in the pipes which will require digging out. First step is to get the jetter back there and see where the blockage is.

- Potholes at Sidbury between Hall Farm junction and Sidbury – These have been issued to Kier for repair
- Road sunk badly close to Rectory farm, Sidbury and pothole between the farm and Upper House – Requires resurfacing but in the meantime will keep an eye on it to ensure it remains safe for vehicles
- Large pothole at Pickthorn Lane still not repaired despite being requested several months – A remedial order has been issued to Kier for this as the claim to have visited two weeks ago but the defect is clearly still there.
- Water running down the road before the Harcourt crossroads from Harcourt Lane – very slippery in these icy conditions. – Grit bin located on the xrds for use at this location.
- Ditch keeps getting run over and blocking up despite numerous attempts by residents to keep this clear on Harcourt Lane next to the entrance into Burnt Pitt farm (by 30mph signs). It is felt that the water coming from this ditch has caused the potholes in the road. – This issue cropped up a few years ago. There was a suggestion of extending the pipe in the ditch. I will put this on the list and see if there is any money available to carry out some work.
- Road flooded close to Hardwick Farm – might have gone now!
- Moon House/Hardwick bend corner – our Lengthsman dug these drains out but the pipes need jetting. – Jetter visited on 08/01/2019 and jetted system
- Potholes down Burnt Pitt Bank – These have been issued to Kier for repair
- Pothole along Bagginswood/Six Ashes road before the bends at Nash Farm on the right hand side going to Cleobury – 2 deep holes a few yards apart but right in the driving line and unavoidable if you meet another car or filled with water! – Again this has been issued to Kier for repair
- Reported flood on opposite side of the road and reply was:
- As stated in the email which I sent you last week I have requested that a jetter attend to the flood at Litley but I suspect that this is caused by roots in the pipes which will then require further work to permanently resolve the issue.
- I will take a look at the issue in the photo as this may just be the case that some debris has washed down into the gully. As previously mentioned this system was jetted around the 8th Jan and was stated to have been cleared and working when the gang left site.
- The defects along the six ashes to Hall orchard road have been issued to Kier although they may have problems filling some of them due to the water in some places along here as there is nowhere for it to drain off the road
- Reminder sent to SC about flood:
- I have been and had a look at the flood at Moon house bank. The bulk of the drainage system appears to be working (water levels are low and signs of water flow into the gullies) and as the flooding has moved to the other side of the junction I would suggest that this is a new issue.
- The cause of the current problem appears to be a large volume of silt/mud which has washed down to the junction and into the drains during the heavy rain over the last week or so. The gully on the inside of the bend is now full to the top with silt and this

particular gully is usually empty when I have looked at this issue before. I have asked for the gully to be cleaned out and hopefully that will release the water from the other side of the road. I have also issued an order for the pothole by the standing water to be repaired.

- As a quick note, when we ask the jetter to attend to an issue and gang clears the gully pots and then use the jetting hose to clear the pipes through the system and let us know if there were any blockages and if they have been cleared.

Geocaching Permission:

Further to the request for the positioning of this reply was:

At the top just under the roof between the back wall and under roof. I am not fully understanding the who is liable question - no damage will be caused to the bus shelter. I would expect about 20 people throughout a year max when it's first published there will be slightly increased numbers to it though. There is a piece of paper inside the bolt which the finders date and initial to show they found it. The bolt is left there indefinitely or until you want it removed or we archive it.

Defibrillator costs:

Clerk had received information from WMAS and had circulated this to Cllrs. It was felt that the more expensive machine and case should be purchased and it was suggested that Farlow PC are asked about where they had their 3 from and any pitfalls they encountered. Cllr Allen and Clerk will be attending Farlow PC on Thursday so will make enquiries.

Website update/Local Foundation Award Scheme:

Clerk pointed out that she had been very upset by the comments made by Cllr Abbiss at the last PC meeting stating that the website had not been updated since 2008/16 with minutes. As explained at the last meeting this was incorrect as Cllr Abbiss had been looking in the 'archive section' of the website and not clicking on the 'minutes'. The only minutes missing were the November and December ones but Clerk confirmed that this had all been brought up to date and the Website Provider had inserted 'current' minutes and agendas to help people see these.

The welcome page has been updated and the Quality Council/Foundation Level logo removed from paperwork.

Foundation Level Award Scheme: *Cllr Shineton explained the Scheme to the Cllrs.*

Clerk had talked to SALC about this and understands that as long as a training programme is in place and some Cllrs/Clerk have received some training then the PC could apply for this. Clerk pointed out that all the policies need updating as they have to state when they were updated and when they are due to be updated again. It was suggested that perhaps each Cllr could look at the policies and note any alterations considered. They are actually standard template policies used which have to be adopted to each individual Council.

Clerk also commented that the Personnel Committee needs to carry out her appraisal but feels unhappy that Cllr Abbiss is on this committee as they are related and felt that this was not good practice and that the members should be reviewed. It was **RESOLVED to put this on the next agenda.**

b) Any other matters arising:

None

6) Planning applications/permissions/refusals:

a) Reference: 19/00457/FUL (validated: 05/02/2019)

Address: Conversion Of Barn To Residential Use, Chorley, Bridgnorth, Shropshire
Proposal: Application under S73A of the Town and Country Planning Act 1990 for the conversion of existing agricultural buildings to 2no dwellings with detached double garages; demolition of existing outbuildings and provision of access
Applicant: Mr Martin Butler (Oakhill House, The Manors Of Shelsley, Clifton Upon Teme, Worcestershire, WR6 6ED)
Cllrs were unsure as to what the alterations were but supported this application, in principle, but concern was expressed regarding the close proximity of each barn, due to Fire Regs as it is assumed that these are to be timber clad, but no materials are specified.

b) Reference: 19/00189/FUL (validated: 15/01/2019)

Address: Land To The West Of Crown Cottages, Bagginswood, Stottesdon, Shropshire
Proposal: Erection of 1No dwelling and associated detached double garage/office building and installation of a septic tank
Decision: Withdrawn

c) Reference: 18/05322/FUL (validated: 27/11/2018)

Address: Conversion Of Barn To Residential Use, Chorley, Bridgnorth, Shropshire
Proposal: Conversion of existing agricultural buildings to 2no dwellings with detached double garages; demolition of existing outbuildings and provision of access (amendments to previously approved 18/00318/FUL)
Decision: Withdrawn

D) Reference: 19/00473/FUL

Address: Sunrise, Stottesdon
Proposal: Erection of extension to front elevation, formation of pitch roof over existing bay, removal of porch.
Cllrs raised no objections to this application.

E) Reference: 18/04323/FUL (validated: 26/10/2018)

Address: Stottesdon C E Primary School, Stottesdon, Kidderminster, Shropshire, DY14 8UE
Proposal: Erection of a new school hall building
Decision: Grant Permission
Cllr Shingleton confirmed that she made her statements and then had to leave the room. She pointed out that as Stottesdon is part of the Cleobury Mortimer Academy then the Academy need to look at Stottesdon School due to the numbers.
The owners of the School House had indicated that they will go to Judicial Review regarding this decision.

f) Any others received after issue of agenda:
None received.

7) SALC report:

Cllr Abbiss not present at meeting but Clerk confirmed that the next Area Committee meeting is Wednesday 5th March at Bridgnorth Fire Station 7pm when the Police have been invited and also a Treasurer of Crucial Crew.

8) Unitary Councillor's report:

Cllr Shingleton reported on the following:

- Voluntary Car Scheme – a handbook regarding this scheme was available and will email to Clerk. There are transport issues in our rural areas and these schemes are vital. An item will be put in the next newsletter.
- Parish Plan meeting at Cleobury Mortimer – 7th May when the PC are urged to send representatives and to consider any updates for the Plan.
- Health – Telford and Wrekin not happy with the Future Fit decision and have taken this to the Sec of State Independent Review Panel. There has been consultation on this for years and still not happy with decision.
- Highways being restructured at the moment. Steve Davenport, Portfolio holder will attend Farlow PC to listen to the PC's concerns with neighbouring PC's being invited.
- SC forming a new housing company to build new houses.
- Full Council meeting will discuss the future of the High Streets, Children's Services.
- Potholes along the B4363 have been reported numerous times.
- Bus Contracts being looked at.

Chairman thanked Cllr Shingleton for attending and giving her report.

9) Financial matters:

a) To confirm bank transfer payments from last month: Initialled by Cllrs.

b) Outstanding payments:

Clerk's salary (bank transfer) - £xx

HMRC PAYE (bank transfer) - £33.10

Zen (broadband in village hall) - £36

Viking Direct - £106.07

Confirmation of expenditure for computer lead - £29.39

Confirmation of expenditure for Silent Soldier - £55 + VAT = £66

It was **RESOLVED that all these payments are made by bank transfer.**

Any other accounts received after issue of the agenda:

M Pearce (Lengthsman Scheme work) - £485

RESOLVED that these accounts are paid via bank transfer.

c) Income since last meeting - confirmed at meeting: £1500 SC, Environmental Maintenance Grant.

d) Bank statement – initialled by Cllrs.

e) Chorley Map contribution – Clerk asked Val Craig to obtain 4 x A2 copies with one laminated and the cost is £27 – **RESOLVED to pay this.**

Clerk suggested putting the laminated copy in the bus shelter and giving one to the First Responders – agreed,

f) Defibrillator provision update – dealt with earlier.

g) Grant application – Cleobury Mortimer Men's Shed Project: Clerk confirmed that she had made enquiries regarding the Ditton Priors Man Shed project and they did not require any funding. It was **RESOLVED to write back to Cleobury Mortimer asking for an update on the project and that the PC will support this when up and running.**

10) Parish matters/problems:

a) Parish problems:

Potholes – Harcourt Lane near 30mph sign – Clerk will chase again.

Potholes -Burnt Pitt Bank, Walton Bank

Flood – debris filling drain on opposite side of the road to the normal flood – Clerk has reported this several times but will report again.

Manhole cover missing at Hardwicke junction (where road floods), cone put in it at present.
Litley junction flood

Flood along road near to Hardwicke Farm entrance.

Residents from Glebe Drive now parking permanently in the lay by instead of Glebe Drive. Clerk understands that they are concerned regarding their cars getting damaged by school parents parking next to them.

BW opposite Chorley Chapel regularly blocked by parked vehicles – Clerk will report to SC. Resident litter picking on a regular basis – SC offered bags only.

Complaints received regarding fly tipping but this was the rubbish collected by the litter picker. Clerk had contacted SC to collect this and was told that this costs £50 each collection. After discussions Clerk gave SC the telephone number of the lady who litter picks for them to arrange the best place/time to collect.

The lady had purchased her own litter picker and Cllrs agreed that if she still had the receipt then the PC could reimburse her for this and needs to encourage her with the good work as people can see the difference she makes.

Clerk was also told that as the fridge dumped at the top of Walton bank was on private land SC would not collect this so the lady had arranged for someone to help her lift it into her vehicle and she would take it to the tip!

b) Parish Watch:
Nothing reported.

c) Lengthsman Scheme update:
Invoice dealt with earlier.

d) Update from Safer Schools meeting:
Cllr Montague and Clerk attended this meeting where the parking and work previously discussed with Alice Dilly was discussed. Clerk had emailed Graham Downes about installing the dropped kerb opposite the gate and putting the 'H' bar on the road and was awaiting a reply. New pavement down to Dr's Surgery will also be chased again.

11) Correspondence: Emails forwarded include: *(all noted as received unless comments made)*

- SALC Information:
 - Bulletins
 - Place Plans Communication
 - Fundamentals for Councillors training - Wednesday 13th March 2019, 5.30pm - 7.30pm at Shirehall, Shrewsbury
 - Area Committee Survey
 - Training information
 - Latest from the Voluntary and Community Sector Assembly.
 - Future Fit Decision.
 - Letter regarding NHS Future Fit
 - MEDIA RELEASE: Future of our hospitals
 - Briefing Note Community Enablement Team
 - Latest from the VCSA
 - Fundamentals for Councillors - Thursday 4th April 2019, 5.30pm - 7.30pm at Shirehall, Shrewsbury
 - Updated SALC Training Programme 2019
 - NEWSLETTER: Princess Royal Hospital of the Future

- Recover! Shropshire DAAT Newsletter February 2019
- Cleobury Country Courses:
 - ✓ HABC Level 3 Award in Health & Safety in the Workplace - 20th, 21st & 22nd March 2019
 - ✓ Portable Appliance Testing - 25th March 2019
 - ✓ Emergency First Aid at Work - 3 x Day Course - 11th, 12th & 13th March 2019

Vicky Turner - Place plan meetings to look at new drafts - Thursday 9th May, 7pm at Cleobury Country Centre

Footpath issues in Stottesdon parish – this had been sent to SC with a copy to the PC. Farlow and Oretton PC - Poor condition of highway surfaces Farlow and surrounding Parishes – meeting Thursday 28th February 8pm. - **Clerk and Cllr Allen to attend.**

Any other correspondence received after issue of agenda

Place Plans and Community Clusters – Nash PC questionnaire. Cllrs did not understand what they were asking and Clerk will query this.

Keep Britain Tidy - Great British Spring Clean 22nd March 2019 - 23rd April 2019

SALC Training - Neighbourhood Planning training - Wednesday 26th June 2019, 10am - 3pm at The Lord Hill Hotel, Abbey Foregate, Shrewsbury SY2 6AX

Budget Setting training - Tuesday 24th September 2019, 5.30pm - 7.30pm at Shirehall, Shrewsbury

Cleobury Country- Mindfulness Course - MBSR Taster session - 9th March, 10.00am-12.00pm

Crucial Crew - Grant enquiry

New invoice from Parish Online by GeoXphere Ltd #39UB046-0001 (not dealt with)

Silent Soldier - £55+VAT – is this OK? Dealt with earlier.

Clerk's Direct magazine

Web Orchard - website:

Dear Community Hub Customer,

On Monday 25th we will be moving all Community Hubs to a new server. There will be no downtime however we are asking customers not to update their websites during the maintenance window on Monday.

The new server setup will bring two main benefits:

SSL certificates – this means that your website visitors will be accessing the site over a secure connection (depicted by the padlock next to the URL in your web browser)

Faster website loading times.

As always if you have any questions or queries about your Community Hub system or our maintenance window then please let me know

12) Old Fox and Hounds car park update/review: Now called The Surgery car park Clerk confirmed that she had receive further positive comments regarding this.

13) Date of next meeting:

25th March 2019

There being no other business the meeting closed at 10pm.

Payments authorised:

Viking - £106.07

Zen Internet - £36

HMRC - £33.10

Clerks fees - £xx

Signed: Chairman

Cabling4less (lead - £29.39

Silent Soldier - £55 + VAT

Val Craig – £27

Mark Pearce - £485

Date:

Road closures:

Road Closure: Bridgnorth Streetfair

Start Date: 14th July 2019

End Date: 14th July 2019

Purpose: There is to be a Street Fair on High St in Bridgnorth on 14 July 2019. The road will be closed between 6am and 6pm. The 'no entry' at High St junction with Cartway will be suspended to facilitate access to Cartway.

Enforcement pattern for Bridgnorth Streetfair:

All the time

Road Closure: Bridgnorth Food and Music Festival

Start Date: 25th August 2019

End Date: 25th August 2019

Purpose: There will be a food and music festival on High St in Bridgnorth on 25th August 2019. The road will be closed between 6am and 7pm. The 'no entry' at High St junction with Cartway will be suspended to facilitate access to cartway.

Enforcement pattern for Bridgnorth Food and Music Festival:

All the time

Road Closure: Bridgnorth Mayfair

Start Date: 6th May 2019

End Date: 6th May 2019

Purpose: There will be a Mayfair taking place on High St in Bridgnorth on 6th May 2019. The road will be closed between 6am and 6pm. The 'no entry' at High St junction with cartway will be suspended to facilitate access to Cartway.

Enforcement pattern for Bridgnorth Mayfair:

All the time

Road closure B4363 Kinlet Bank from 1 - 8 March 2019 between 9:30hrs and 16:00hrs

Road Closure: B4363 Kinlet

Start Date: 1st March 2019

End Date: 8th March 2019

Purpose: Road Closure on B4363 Kinlet

Works Promoter: Kier on behalf of Shropshire Council

Works Promoter Ref: UJ205RS/845213

Enforcement pattern for B4363 Kinlet:

09.30 - 16.00

Road Closure: Oakwood Road Ditton Priors Closure

Start Date: 8th March 2019

End Date: 15th March 2019

Purpose: Road Closure for Resurfacing 09.30 - 16.00

Works Promoter: Kier on behalf of Shropshire Council

Works Promoter Ref: UJ205RS/845016

Enforcement pattern for Oakwood Road Ditton Priors Closure:

09.30 - 16.00