

Stottesdon & Sidbury Parish Council

Annual Parish meeting held at Willowdene Farm, Chorley on Monday 16th May 2022 at 7.30pm by kind invitation of Dr Matt Home.

00. Chairman's welcome:

Parish Council Vice-Chairman chaired the meeting and opened this by welcoming all present to the meeting and thanked Willowdene for hosting the meeting.

PCSO Fletcher attended, and it was agreed that she spoke first as she was due to be off duty at 8pm. PCSO Fletcher reported:

- Main issues reported to the Police for the parish was parking by the school.
- They are currently carrying out speed enforcement in the local area.
- 14 patches to cover in their area and they try to visit each patch at least once a month.
- The Parish Council are signed up to the Police Charter and the Clerks let the Police know of any problems.
- There are some warrants being made available to them at the present time (no further details given).
- There is a Neighbourhood Matters Scheme which people can sign up to and residents can either do this themselves or contact the Clerk or PCSO Fletcher with their name, address, email, and telephone number. Once signed up you receive alerts of local problems in local areas.

Chairman thanked PCSO Fletcher for attending and she left the meeting.

Chairman then thanked Dr Matt Home again and Matt's presentation began.

John and Jenny Home (Matt's parents) set up Willowdene in 1988 and was built on a Christian foundation. Willowdene prides itself on providing an inclusive, safe environment where men and women can identify, acknowledge, and tackle the issues of their past so that they can understand their present, and build their future.

To this end, we have established a track record of working in partnership with private, public and third-sector organisations to develop and deliver innovative and effective services to break generational cycles of offending, homelessness, substance misuse, mental health issues and unemployment.

Based in the heart of West Mercia, Willowdene provides an opportunity for lasting life transformation through a proven approach to rehabilitation, that includes trauma-informed therapy, training, work-experience and resettlement.

At the heart of Willowdene's mission is a commitment to ensure that students have access to interventions that will enable them to step into the life they were made for.

Willowdene work closely with probation services both CRC and NPS, the Ministry of Justice and Public Health to develop ground-breaking services for men and women facing wide-ranging and significant barriers to purposeful living.

Willowdene operates over three sites and is set in over 240 acres of productive arable, pasture and woodland.

Our main site offers a range of fully equipped workshops, including forestry, ICT, livestock, engineering and welding, classrooms, a recreation hall, catering kitchen, communal space, six residential apartments and offices.

The Stanley site, our horticultural and livestock centre, comprises four industrial glass houses, eight polytunnels and our livestock rearing unit.

Situated in blocks of arable and pasture land, Northwood – Willowdene's third and most recent site – hosts our ground-breaking residential women's centre.

Chairman thanked Matt for his very useful video showing the work of Willowdene which gave a brilliant insight into the work they do. (Brochure attached to minutes).

01. Apologies:

David Young, Rev Mark Daborn, Katie Jones (Stottesdon School), Rachel Datlen, Joe and Richard Bubb.

02. Minutes of last meeting – April 26th, 2021:

These had been circulated with the agenda and **RESOLVED that these were signed as a true record.**

03. Matters arising from minutes:

No matters raised.

04. Chairman's Annual Report:

Vice Chairman read the following report on behalf of the Chairman:

In May last year we welcomed three new councillors on board- Zoe Griffin, Laura Grey and Mark Pearce.

Sadly, I also have to report the passing of Councillor Chris Smith following a long illness. Chris was good at making sure we did not spend too long discussing things. If we were taking too long to make a decision, he would often say "just get on with it!." He was not a big fan of bureaucracy!

I would like to point out that we still have some vacancies on the Parish Council so if you are interested in putting something back into your local community and "making a difference" then please contact our parish clerk, Freda Morris, or one of the councillors.

Although we still have problems with potholes and road surfaces around the parish, I am happy to report some improvements over the past 12 months e.g., the road out of the village down Moonhouse Bank and the drainage improvements at the bottom of the bank. The road surface out along Harcourt has also been improved. However, we still have poor road surfaces out towards Duddlewick, Hinton and the Highlands (amongst others). We report these regularly to Shropshire Council but if you notice a new pothole, you can report it to the county council yourself using the "FixMyStreet" app.

Last year we joined a local project called RSVP (restoring Shropshire's verges project). The plan is to create mini wildflower meadows on road verges around the county. Not only will this benefit pollinators (butterflies and bees) and small mammals, but it will also enhance the visual impact of the parish. Our small group of RSVP volunteers has started work on two verges- the long sweeping verge down the road from the doctors' surgery and the verge from the Hardwicke Forge turn on the right-hand side towards Hardwicke Farm.

Litter continues to be a problem. Can I appeal to walkers/dog walkers to pick up and dispose of any litter you find to help keep the Parish looking as good as it can be? I know some of you are doing this already and I thank you. The same goes for dog poo. Please pick it up and use the available bins. The situation is so bad that the lengths man and his team are refusing to trim certain areas due to the health hazard it poses.

Finally, I would like to thank my fellow councillors and our two Shropshire Council representatives, Gwilym Butler and Simon Harris, for their continued support and valuable contributions over the last 12 months. But I would like to say an especially big thank you to our fantastic parish clerk Freda who is the glue keeping everyone informed and up to date and for making sure things tick along efficiently. Freda is well known for going the extra mile and I am sure all the councillors would also have no hesitation in showing their gratitude for the excellent job she does.

At this point the Clerk asked if anyone had any objections to Clare Tibbits giving the Church and WI reports as she needed to leave the meeting – no objections:

f) Stottesdon/Sidbury Church: from Rev Mark Daborn, read by Clare Tibbits:

Since the middle of 2021 we have been gradually making our way out of covid restrictions. Masks are no longer mandatory, we can sing, we can sit next to each other. But we are still being cautious, and not serving refreshments in churches yet – except for one occasion. This was when the Bishop accepted an invitation to join us for our morning Group Communion service at Stottesdon at the beginning of March. It was a lovely opportunity for parishioners to meet your new bishop, and for the bishop to find out what life is like in the far corners of the diocese!

We have resumed our normal service pattern at both Stottesdon and Sidbury, although we are trialling a new service time for Sidbury, moving the monthly service from 4 pm to 11:30 am on third Sundays. Online services have continued even with the full reopening of churches, and there are still considerable numbers of people following these.

Fundraising and community activities have not resumed yet, but we hope to be able to pick these up again as the summer goes on, with the Stottesdon Community Fete pencilled-in for Friday 1st July, and the Village Open Gardens [for the NGS Charities] confirmed on Sunday 17th July.

Contact with the school has been maintained, with 'live' Open the Book and Assemblies taking place in the new school hall, with its lovely Bible-based murals as visual aids. The school has also resumed services in Stottesdon church, as well as curriculum-support visits.

The major recent news, as covered by the BBC, is that Stottesdon church has successfully achieved a grant of £271 500 from the Heritage Lottery Fund towards the cost of repair and improvement works. This is the culmination of a seven-year process of obtaining funds to do essential work to the church, and we owe an enormous debt of gratitude to Chris Tibbits who has headed up the project. Work will begin this summer, and there will be associated heritage activities to go alongside these works for the community to be able to get involved. More information on this will be in the June edition of 'Wheatland News' and on flyers in the church.

It has been a taxing two years for everybody, and the Church has shared in this; but we are confident that we can begin to move forwards now and begin to pick up the threads of normal life.

d) WI: Report given by Clare Tibbits:

The WI is delighted that it is beginning to get back to 'normal.' It has several new members so is growing.

Regular meetings will continue on the 3rd Wednesday of the month. Next meeting will be at Farlow Village Hall - a singing lesson. The program for the rest of the year will be published soon.

05. Shropshire Councillor's reports:

Cllr Gwilym confirmed that he had given a thorough joint report from himself and Cllr Simon Harris to the Parish Council but added the following:

- Gwilym is Portfolio Holder for Finance and Corporate Resources.
- Cabinet had met with the PCC Crime Commissioner and new Chief Constable. It had been pointed out that people did not get any follow up from 101 reports and asked that if this was not happening to let him know.
- When the Annual report was written there were 608 children in care in Shropshire this has now risen to 619.
- Police – good to see that they are attending Council meetings to share what is going on.
- Cost of Living Crisis – Help is available through agencies set up with SC. He urged everyone to be a little bit more aware especially in winter months with more burglaries of oil/diesel from cars and tanks.
- Inflation is out of our control.

The last year 2021/22 will hopefully be remembered as the last year of the pandemic. I am pleased in the way the Council has responded to the pandemic. Rachel Robinson our Director for Public Health has taken an outstanding role in co ordinating our response to the vaccination roll out. This has included a general roll out at centres but also all Care homes, Key workers, Schools, and mobile units travelling around as recently seen at Cleobury Fire Station. We are constantly monitoring the ongoing situation and will be ready to act should we need to.

Our economic development team have co-ordinated the further roll out of Government support grants to businesses as detailed in the government guidelines. This approach has seen the economy in Shropshire bounce back well with good levels of employment.

The draft Local Plan for planning and development has been approved by Council and is currently with the National Inspector. We have to maintain a land supply for building of 5 years under government legislation to enable our planning policies to be upheld - if the supply falls below that we can be challenged by developers, which may lead to unallocated sites being developed. We currently have 5 ½ years supply. We note there is a delay with the return of plans nationally from the Inspector, which we hope will not leave us in a vulnerable position. If the timescale goes to plan, we should have the Local Plan fully adopted (post inspector) late summer.

Gwilym has taken on the role of Portfolio holder for Finance and Corporate resources which is a massive portfolio overseeing the budget, staff, governance, legal etc. and takes up a considerable amount of time. The Council in February 2022 delivered its budget for the next financial year and its medium short term financial plan. This shows a spend of circa £595 million including dedicated Schools grant of circa £350 million. Of the funding that is left, i.e., circa £245 million, it is noted that in the financial year 2022/23 that 85% of that will be spent on Social Care both for adults and children.

The majority of the care spend for adults is for those under 65 with challenging medical conditions that need 'structured' care; this is expensive to maintain. We have had a huge increase in children in care, there are now over 600. This is a national trend following on from the pandemic.

This therefore only leaves 15% of our disposable income to deliver all our other services from Waste collection, Highways, Leisure, Culture and Libraries.

Prior to the pandemic we were on the verge of getting 'fairer' funding from government which would recognise the costs involved in delivering services in a rural county. Presently we are only getting one off annual grants from government and we need a three year funding agreement to enable us to plan for the medium term.

Without any grant from Government, we would have a £60 million structural deficit. If we only receive the grant, we had in the last round we will still have a deficit of circa £25 million. We have very few areas where we can make further savings without effecting outcomes to people and place. We are constantly lobbying our MPs and Michael Gove Minister for Communities and Levelling up in order to ensure that Shropshire receives the funding that it needs we are not expecting any miracles and will plan for less funding.

We are currently rolling out the £150 Council Tax rebate for those paying Council Tax in Properties banded A to D. If you pay by Direct Debit or have registered for E-billing, you will be contacted automatically. If not, please contact Counciltax@Shropshire.gov.uk or telephone the help desk on 0345 6789000.

We are also starting a review on our discretionary fund for Council Tax and our Hardship fund which takes into account people's costs in relation to rent, utilities etc against their income. We would urge anyone having difficulties paying their Council Tax to contact the Council.

Simon has taken on the role of Vice Chair of the Audit Committee. He also sits on the Pensions Committee.

The audit of the Council's year end Mar21 accounts has been severely delayed as the result of the pandemic – this has happened across many Local Authorities. We understand that the audit will be 'unqualified' and should be completed by the end of Mar22. We are pressing our auditors to ensure that there will not be a delay in issuing the year end Mar22 accounts, which should be issued no later than end Sep23.

Shropshire Council's Pension Fund has approx. £2bn under management. The Fund is fully funded which means that actuarially it is in a position to meet its pension payments. There has been considerable pressure (protest) for the Fund to divest any assets it holds in the Oil and Gas sector in order to support a move to a low carbon economy. The Fund has voted to ensure that its investments are net zero carbon by 2050 – the reduction in carbon emissions will be monitored at the Pension Committee's quarterly meetings.

Waste Collection: The Council has had a positive response to the introduction of wheelie bins (purple lids) for recycled waste i.e., replacing the black boxes. We expect that these bins will be delivered by the summer. The new wheelie bin for recycling has been approved and the roll out will start in the summer with over 70,000 properties already signed up. We are pleased to report the South Shropshire will have the first bins in the roll out.

Highways: we recognise that the state of our roads remains far from perfect. Our financial strategy has approved capital funding of £58million over the next 5 years to improve highways. We are already seeing improvement in our roads locally (e.g., the A4194) and once early summer is here, we will see far more surface dressing on repaired roads to help the non-occurrence of potholes. The main A4117 and B4363 in our Division are currently being surveyed to understand what further works need undertaking. The state of some of our minor lanes remains a problem. The increase in usage and the type of vehicles are not making these lanes in some cases fit for purpose and how we sort these problems will be a major challenge. We will continue to press for emergency repairs and look for longer term capital spend (as has happened at Oretton) to upgrade some of the minor roads.

Infrastructure: CIL (community infrastructure Levy) money is available, and Parish and Town Councils are encouraged to ensure that the infrastructure that they wish to see in their areas i.e., spending the CIL money, is clearly identified in the Place Plan

We are currently developing the Shropshire Plan which will be the corporate plan for the Council. The document can be viewed on the Council's Website and has core strands around Healthy People, Healthy Economy, Climate change and all the deliverable strategies that sit beneath these.

The Council's property development company Cornovii is moving a pace with the first homes sold in Shrewsbury with further sites coming on board. The purpose of the company is to deliver the right homes in the right place not solely for profit but to ensure that the right type of housing, needed in our communities, is delivered - sometimes these are not being delivered by mainstream builders. They will also look at smaller sites both for open market housing and / or affordable housing, in various tenure, both in market towns and smaller communities where the need is known and is endorsed by the local community. Should anyone wish to put any ideas or sites forward do not hesitate to contact us.

At the last Full Council Meeting we unanimously endorsed the motion to lobby to improve Ambulance times in the South of the County and the increased provision of First Responders. This has been an issue for many years. The Ambulance authority appear to remain urban centric and have little thought for the rural areas. Working with partners and MPs we will continue to raise our case although the actual delivery is, sadly, out of our control.

The Council is committed to undertake a boundary review of Town and Parish Councils. There are some areas in the county that presently has no governance. The existing Parish boundaries were formed in the 1890s and have not changed since. We have several market towns that have grown and are planned to grow where the new developments do not sit in the existing Town boundaries and how they work for now and in the future will be part of the consultation. It is important to note any changes will be fully consulted and are not just for now but for the future generations and how they work and deliver for the communities and what creates best value for the taxpayer both in cost and outcomes. We believe our local communities needs to have an open an honest conversation on how our Town and Parish councils should look like for the next 100 years and how they will work to attract new councillors and the new ways of working .The process will be suspended from October 22until October23 as the Boundary Commission has decided to do a Boundary review of the Unitary Council wards such as ours and therefore no Town and Parish Boundary reviews will take place during that time . Should you wish to discuss the process or have ideas please do not hesitate to contact us.

The council has set up a Social Task force group working with partners such Citizen Advice, Age Concern, DWP, SALC. The purpose of the group is to address the cost of Living crisis emerging across the country and how we can provide help and guidance to ensure people are able to cope as best as they can moving forward. Gwilym sits on the group in his role as Portfolio holder for finance which includes The Council Tax. We have put together a web page for all agencies that may be able to help just Google 'Cost of Living Help Shropshire Council' and you will find the link.

The council recently had a full OFSTED inspection of its Children's Services, and I am proud to report that we are confirmed as a GOOD provider. This is an outstanding achievement in difficult times and children in care now standing at 608. My thanks go out to all the staff involved in achieving such a good service for our vulnerable children in our county.

I am pleased to report that the University in Shrewsbury under Chester University is now delivering to the needs of Shropshire. A few years back we realised we were struggling to recruit nurses and Social Workers. We subsequently negotiated with the university to introduce appropriate courses and the council has supported social workers courses which is now resulting in our own home grown staff along with nurses for our hospitals and care sectors.

The Council is working endlessly with partners to support the Ukrainian refugees. The information is constantly changing, and all information is available at <https://orlo.uk/IJAf4> this will be updated as and when information is available from government and this supports refugees and those who wish to host.

Please do not hesitate to contact us should you have any questions

Gwilym Butler 0781099015 Gwilym.Butler@Shropshire.gov.uk

Simon Harris 07833094145 Simon.R.Harris@Shropshire.gov.uk

06. Organisation reports:

a) Stottesdon School/Nursery: Report sent in from Mrs Katie Jones, Headteacher:

Report read out by Emma Home:

Copy attached.

b) Chorley Village Hall/Chorley Show: Report given by Claire Woulfe, Chairperson:

Despite closures & restrictions over the last year due to Covid-19 Government Regulations the Village Hall Committee maintained & carried out improvements inside & out of the building ensuring that the Hall continued to meet the Government standards meaning that we were able to open when allowed last year for hirers & users of the hall. The Food Bank donations collected every Monday morning from the Chapel continue as they have every week for two years.

We have regular weekly exercise classes, a monthly film club & village events, which are advertised across the Parish including activities like this year's village walk, tea and coffee afternoons, a Halloween happening throughout the village, Pancake Races & brunch. The planned Outdoor Christmas Market sadly had to be postponed due to high winds and rain but bounced back as the Chorley Spring Fair in April with all sorts of local craft stalls, tombola and raffle, plants, garden ware, jewellery, cards, paintings, handmade bags, blankets and knitting & crochet, chutneys and jams, wood crafts to name a few. A magnificent £200 was raised from the raffle for the Ukraine joint charities appeal and a further £190 for the village hall from tea and cake sales. Events planned for the year ahead include:

Sunday June 5th sees the traditional church fundraising cricket match between Chorley/Stottesdon team and Kinlet at Kinlet cricket club pitch plus the flower festival in the church. The new owners of Kinlet Hall have kindly agreed that spectators are welcome to bring a picnic and celebrate the Platinum Jubilee by watching the local match.

The Film club continues to meet monthly and, in the Autumn, look out on posters & our Facebook page for the, Allo Allo themed supper, & a wine tasting evening.

Chorley Village Hall is offering the free use of the village hall & fully equipped kitchen to trial new activities and classes. If you have any ideas for a new class, we can offer the use of the hall to the class organiser to run a session to assess local interest. Please pass on our details to the class organiser or pass on their details to the committee to make initial contact.

Or do you have any ideas for new groups that could be run by volunteers in the hall? Would you like to use the hall for Craft and Chat afternoon, regular coffee mornings, bring your own Board games, Bridge club, lunch club, healthy walks, or any other ideas? If you do, then the committee would be more than happy to provide the hall, help you promote the idea and set up the first session. We can provide the hall and tea making facilities if you can provide the ideas and help us set it up.

For more information check out the Chorley Village Hall Facebook Page via:

www.facebook.com/chorleyvillagehall/ or contact Joe on : Joe@phoenix-cottage.co.uk or 07808 162891 or Claire on claire@woulfe.org.uk or 01746 718022

The Chorley Village Hall Officers are Sue Jones as Secretary, Joe Bubb as Treasurer and Claire Bradley as Chairperson. The AGM will be held at the Hall on Monday 11th July 2022 at 7pm with refreshments, wine & nibbles ALL are welcome from the Parish.

Claire Bradley Chairperson Chorley Village Hall

c) South Wheatland Archive Group (SWAG): Report given by Rosemary Abbiss:

It is now 22 years since the book, Stud on the Hill was published. I think most people in the area are familiar with the publication. Stottesdon and Sidbury Parish Council host a digital copy on their web site if anyone wishes to read it. The only ones that are available to purchase are second hand ones and I have been surprised how much they are fetching!

As the book was researched and written many documents were given to the group which have been kept together and form an archive in Stottesdon church tower, which we thank the church for.

As the project has been completed for a few years there are some funds left, which the remaining members of the group wish to donate to benefit the parish.

We have about £1,000 in a bank account. Covid delayed us making a decision as to what the money should go towards. We would like something tangible for the money and have come to the decision that to split it between groups is not sensible.

Our thoughts are that either the school or Doctor's surgery at Stottesdon would benefit majority of the

parish. Out of those two suggestions where would you prefer us to look to donate the funds. We have all agreed we need to see what the fund buys.

e) Nightingale Nurses: Report given by Rosemary Abbiss:

This fund pays for nursing care in the home at times of a medical crisis. It is a charity, and all funds have to be raised by donations, or fund raising events.

Care is authorised by a doctor or nurse and a registered care agency is used to provide the care. It is a local fund, covering the patients from the doctors' surgeries of Ditton Priors, Cleobury Mortimer, Highley and the Shropshire patients of Tenbury Wells.

There are 3 trustees that are responsible for the fund, Seeing runs correctly, and the accounts are audited annually. An advertised public meeting is held annually where trustees are elected, and the accounts are in the public domain also plans for the fundraising for coming year are discussed.

Due to the Covid crisis there has not been as much call on the funding, but we have seen requests come in since just before Christmas. We are putting care into someone at present but as often happens Social Services are taking over some time this week. That is just one example of where the fund is used.

If anyone is able to help with raising funds, we would welcome their ideas and help.

Any questions?

g) Chorley Chapel: Report given by Sue Vincent:

It has been an unusual year due to the strange times that we live in and therefore the building has not been used much this last year. However, the church is never about the building but much more about the people.

We were privileged to facilitate two internments this year at the Chapel within Covid guidelines. One was for a local person who lived in the village and the other was for someone who was very much part of the Chorley Chapel family and whose father is already buried in the church grounds. John Home kindly officiated at both funerals.

A highlight from last summer was our Afternoon Cream teas which took place in the chapel grounds on Saturday afternoons. These were well attended by the villagers and people from Park Homes. We even had one lot of people come when it rained! Helpers included Emma and Katie Home and Karen Dayus.

Everything we do within the chapel seems to involve food – 'no meeting without eating'!!

Another way that the events that take place in the Chapel are still impacting people include the ongoing legacy of Boot Camp, our Men's weekends which Alan led. These have proved to be key times for the men that attended, and they are still reaping the benefits of the teaching and fellowship that they received there. One family still use the building as a place of retreat and holiday.

Going forward, we plan re-start the Afternoon Cream teas this summer. In addition, we hope to start a fortnightly Coffee Morning for the village on a Thursday. There is not a formal agenda for these gatherings, we want to provide a meeting place for people who come along to chat and have refreshments (plenty of home baked cake).

The Chapel has been used to collect and store generous donations for the Ukrainian appeal from the villagers. It reminded me of a prophetic word that we received during prayer some time ago about the Chapel where we believe it will be used for a place of refuge and I feel that our amazing community give me a glimmer of what it looks like for this promise to be fulfilled.

The Chapel remains open for locals and visitors to spend time in the building and the grounds. We are also open to consider any suggestions of future uses of the Chapel and grounds in line with providing refuge and refreshment to any and all.

Thank you for all of the support and interest that we continue to receive for the Chapel, and I thank God for His faithfulness through a challenging year for us all.

h) Chorley Show – incorporated in Village Hall report.

i) Lengthsman Scheme: Report given by Mark Pearce:

Mark Pearce reported that he had refused to cut a couple of the visibility splays at junctions in Chorley and Bagginswood due to the amount of dog mess – it is not pleasant when you end up 'wearing it.'

Signs have been put up, but these are being ignored.

Mark will continue to clear other junctions for visibility, clear drains/ditches, debris after high winds etc as per PC requests.

Rosemary Abbiss commented that it is appreciated what Mark does in the Parish.

07. Parish problems:

- Shropshire Cllr Simon Harris pointed out that Cleobury Mortimer is working with the Diocese regarding the Ukraine disaster and that 4 families or so have been identified. Shropshire Council are 'hosts' and this is an opportunity to engage with refugees in a 'full on' manner.
At present the Diocese has more families than hosts. Any help would be appreciated.
- Bakehouse Lane traffic still going up there despite 'SATNAV' error sign and property map at the end of the lane. Recently people were trying to find Willowdene for an event. Matt Home agreed to put more signage out when they have events on although the property is well marked.
- Vehicles speeding down New Road – SC did not agree to a 30mph limit.
- Brooksmeeing Bridge to be closed 27th June – 29th July for repairs and concern expressed that Riddings Lane will be used where there are still deep potholes.
- Hawkswood Road still in need of repair especially where barriers were erected and have now slipped into the woods.

08. Queen's Platinum Jubilee celebrations:

Clerk gave a flag to Chorley Village Hall which the PC had purchased, together with one for Sidbury and one for Stottesdon.

A picnic will be held at Stottesdon on Glebe Drive, Sidbury are holding their own event and it is understood that Chorley will be holding their own event. Coins available for all children in the parish up to age 16.

09. Chairman's closing comments:

Chairman thanked Matt Home for hosting the event and the parishioners for attending.

10. Date of next meeting – May 23rd, 2022 (Annual Parish Council meeting)

There being no other business the meeting closed at 9.30pm.

Signed: Chairman

Date: