

Smaller authority name: **Stottesdon & Sidbury Parish Council**

**NOTICE OF PUBLIC RIGHTS AND PUBLICATION
OF ANNUAL GOVERNANCE & ACCOUNTABILITY
RETURN (EXEMPT AUTHORITY)**

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

**Local Audit and Accountability Act 2014 Sections 25, 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)**

NOTICE	NOTES
<p>1. Date of announcement (a) 28th June 2021</p> <p>2. Each year the smaller authority prepares an Annual Governance and Accountability Return (AGAR). The AGAR has been published with this notice. It will not be reviewed by the appointed auditor, since the smaller authority has certified itself as exempt from the appointed auditor's review. Any person interested has the right to inspect and make copies of the AGAR, the accounting records for the financial year to which it relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2021, these documents will be available on reasonable notice by application to:</p> <p>(b) Mrs F Morris, Clerk/RFO, 18 Glebe Drive, Stottesdon, Kidderminster, Worcs, DY14 8UF 01746 718453</p> <p>commencing on (c) Thursday 1st July 2021</p> <p>and ending on (d) Wednesday 11th August 2021</p> <p>3. Local government electors and their representatives also have:</p> <ul style="list-style-type: none">• The opportunity to question the appointed auditor about the accounting records; and• The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. <p>The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.</p> <p>4. The smaller authority's AGAR is only subject to review by the appointed auditor if questions or objections raised under the Local Audit and Accountability Act 2014 lead to the involvement of the auditor. The appointed auditor is:</p> <p>PKF Littlejohn LLP (Ref: SBA Team) 15 Westferry Circus Canary Wharf London E14 4HD (sba@pkf-l.com)</p> <p>5. This announcement is made by (e) Mrs Freda Morris - Clerk/RFO</p>	<p>(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below</p> <p>(b) Insert name, position and address/telephone number/ email address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts</p> <p>(c) Insert date, which must be at least 1 day after the date of announcement in (a) above and at least 30 working days before the date appointed in (d) below</p> <p>(d) The inspection period between (c) and (d) must be 30 working days inclusive and must include the first 10 working days of July.</p> <p>(e) Insert name and position of person placing the notice – this person must be the responsible financial officer for the smaller authority</p>

Explanation of variances – pro forma

Name of smaller authority: **Stroteston & Sidbury Parish Council**
County area (local councils and STROCS) is:

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	45,182	46,937					
2 Precept or Rates and Levies	28,647	25,000	-3,647	12.73%	NO		
3 Total Other Receipts	2,601	3,097	496	19.07%	YES		19/20 had Env Maint grant £1050, VAT ret £1495, £50 subs contribution= £2595. 20/21 rec'd £1941 NH/Fund, £1093 VAT ret, £60 subs contribution = £2094. Difference £501 with rounding up of figures
4 Staff Costs	10,982	11,830	848	7.72%	NO		
5 Loan Interest/Capital Repayment	4,853	4,853	0	0.00%	NO		
6 All Other Payments	14,858	5,539	-9,119	62.21%	YES		£5158 purchase of defibs, repairs £659, Grants/donations £1650, £196 broadband contract cancelled as hall couldn't be used, £240 room hire, Env Maint Scheme £1012 Less spent, £124 training, £94 less PAYE paid = £9133 with roundings up/down.
7 Balances Carried Forward	46,937	52,812					
8 Total Cash and Short Term Investments	46,937	52,812					
9 Total Fixed Assets plus Other Long Term Investments and	118,758	118,884	126	0.11%	NO		
10 Total Borrowings	34,356	29,889	-4,367	12.71%	NO		
						VARIANCE EXPLANATION NOT REQUIRED	
						EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	We are still hoping to purchase land for a playing field. Due to Covid we could not hold meetings in the village hall so we have the room hire money in reserve and we also cancelled the broadband contract as we couldn't use the hall so still have money in reserves for that. Env Maint scheme did not require as much work this year so we also have some reserves for that hence the difference.
						VARIANCE EXPLANATION NOT REQUIRED	

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

15.

