

## Stottesdon and Sidbury Parish Council

**Parish Council meeting held in Chorley Village Hall on Monday 25<sup>th</sup> April 2016 at 7.30pm.**

**Present:** Cllrs H Barratt (Chairman), A Millington, S Crawford, J Hill, M Evans, D Young.  
**Clerk:** Mrs F Morris  
**Parishioners:** 0

**0) Public participation:**

No public present.

**1) Apologies for absence:**

Cllrs R Abbiss (hospital), T Casswell (family illness), S Allen (other commitment), B Hamilton-Russell (family illness), Unitary Cllr M Shingleton (meeting) < G Butler (other commitment). It was **RESOLVED to accept these apologies.**

**2) Declaration of Interests:**

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Cllr Evans declared an interest in items 5d (School plans) and 5e (School House) as he is a neighbour to both properties.

Cllr Millington declared an interest item 5d (School plans) as she is a School Governor and has a child at the school.

Cllr J Hill declared an interest in item 5c (Bardley plans) as the applicant is a relative.

**3) To confirm minutes of the meeting held on 21<sup>st</sup> March 2016:**

These had been circulated with the agenda and it was **RESOLVED that these be signed as a true record and Chairman signed these accordingly.**

**4) Matters Arising from the minutes:**

(a) Progress report from Clerk:

Broadband @ Village Hall:

Yet another problem as BT are now saying that their cheapest package is £13 per month and the installation charges are different to the figures previously quoted. Clerk said that she was at a loss as to know what to do!

Couch at Dr's Surgery:

Clerk confirmed that she had been told that this has been purchased and that the Dr's had requested a thank you letter to be sent to the PC but Clerk has not yet received this.

Bakehouse Lane – surface reinstated after Openreach digging this up for the broadband cabling work.

Burnt Pitt hedge removal:

This did contravene the planning permission but an application has been put in to remove the other cypress hedge on the roadside.

(b) Response from SC re: parish problems

**5) Planning applications/permissions/refusals:**

HUB

a) Reference: 16/01181/FUL (validated: 17/03/2016)  
Address: Land At Raggits Quarry, Stottesdon, Shropshire

Proposal: Application under section 73a of the Town and Country Planning Act 1990  
Installation of services to include a Treatment Plant for up to 10 persons; a diesel Tank; a water tank and a portakabin with toilet

Applicant: Mrs Denise Childe (Log-onto-Wood, PO Box 138, Broad Street, St Helier, JE4 5NF)

Clerk confirmed that the Agent had sent in the following email:

"I refer to the Planning Application relating to these minor service matters which are required to complete the development.

As these are minor matters with two of the elements, the water tank and the treatment plant being below ground regret I cannot justify the cost to my client in visiting the site again. The diesel tank will be a fully bunded tank complying with up to date specifications".

After discussions it was **RESOLVED to accept these plans.**

b) Reference: 16/01221/PMBPA (validated: 21/03/2016) **INFORMATION ONLY**  
Address: Upper Northwood Farm, Northwood Lane, Northwood, Chorley, Bridgnorth, Shropshire, WV16 6PT

Proposal: Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the conversion of agricultural building to form three residential units

Applicant: Miss L Mayor

**This was for INFORMATION ONLY.**

c) Reference: 16/01307/HHE(validated: 29/03/2016)

Address: 10 Lower Bardley Court, Stottesdon, Kidderminster, Shropshire, DY14 8NE

Proposal: Erection of a single storey rear extension to semi detached dwelling, dimensions 5.25 metres beyond rear wall, 5.7 metres maximum height and 3.0 metres high to eaves.

Applicant: Mr Robert Hill

Cllr Hill had declared an interest, left the room and took no part in the discussions.

After discussions it was **RESOLVED to support these plans.**

Cllr Hill was called back into the room.

d) Reconsultation due to Amendment on application 16/00604/FUL - Stottesdon C E Primary School

Proposal: Erection of a new school hall building and demolition of stone wall near adjacent car park.

Cllrs Evans and Millington had declared an interest in these plans left the room and took no part in the discussions.

After discussions it was **RESOLVED to make the following comments:**

Councillors discussed the recent plans for the trees on this site and would comment as follows:

1. Surprised at the change of planning thoughts as when Councillors met with the Headteacher, Architect and Planning Officer they were assured that no trees would be removed. Why has this now changed?

2. Feasibility of pollarding the trees should be looked into with the minimum amount of trees being removed only if necessary.

3. Stottesdon is a Conservation Area and permission has already been granted for some trees to be removed on this site.



4. There does not appear to have been enough consultation with neighbours and this is very important as their privacy will be affected. Please ensure that they are consulted.  
Cllr Millington was called back into the room.

e) Reference: 16/01445/FUL(validated: 07/04/2016)

Address: School House, Stottesdon, Kidderminster, Shropshire, DY14 8UE

Proposal: Erection of single storey extension to include roof lantern, conversion of garage to living accommodation and associated works

Applicant: Mr & Mrs C Jarvis (School House, Stottesdon, DY14 8UE)

Cllr Evans had declared an interest left the room and took no part in the discussions.

After discussions it was **RESOLVED to support this application.**

Cllr Evans was called back into the room.

f) Any others received after issue of the agenda:

Reference: 16/01789/TCA (validated: 25/04/2016)

Address: Burns Farm House, Stottesdon, Kidderminster, Shropshire, DY14 8UQ

Proposal: Hedgerow to be removed within Stottesdon Conservation Area

Applicant: Mr Childe

After discussions it was **RESOLVED to support this application.**

15/04967/FUL Land adj to Fox & Hounds High Street Stottesdon:

Clerk had received the following letter:

*"Please be advised that following an agenda setting meeting in February, the Chair and Vice Chair took the following view:*

***Delegate** – Scheme clearly SAMDev compliant; given planning history of previous permissions adds to acceptability in principle; The designation as a Community asset does not prevent planning permission being issued – This is a commercial matter – asset status gives community first refusal on land purchase and down to the community to raise the funds to buy the asset;*

*NOTE: Members would like front elevation windows to be in proportion*

*I also wanted further information from the agent in respect of the steep bank at the back of the site as the plans had made no reference to the change in levels or the bungalow at the back either and a new block plan too. The Conservation Officer also felt that the scale of the dwelling on this small site would have appeared overly dominant in the street scene and therefore a street scene elevation was requested. Although some revised plans did come in in early March, I did not feel that I had sufficient information to proceed further with the scheme.*

*However in the light of the comments from the Agenda Setting Meeting and their request for only slight changes to the appearance of the proposed dwelling, provided that plans were submitted showing the revised elevations the application can now be determined. These plans came into today they should be uploaded onto Idox later.*

*As a result this application will be dealt with under delegated powers for approval subject to the completion of a S106 agreement for an affordable housing contribution".*

After discussions it was **RESOLVED that Clerk reiterates our previous comments and also state that Cllrs are disappointed that this will not go to committee for determination.**

g) Planning permissions/refusals:

None received.

**6) SALC report:**

No report.

**7) Unitary Councillor's report:**

No report.

**8) Financial matters:**

a) Outstanding payments:

Clerk's salary - £xx

HMRC PAYE – this should be £xxx but as there is an overpayment on the account no payment will be made this month.

SALC training account/subs: Subs - £308.87

Insurance renewal - £291.04. Cllrs discussed this and as Came and Company specialise with parish Council insurance and very competitive it was **RESOLVED to renew the policy.**

Viking account – ink, paper - £82.80

NALC – subscription - £17

It was **RESOLVED to pay these accounts and as a third signatory was required it was also RESOLVED that the Clerk gets either Cllr Abbiss or Cllr Hamilton-Russell to sign these cheques.**

**It was also suggested that the Clerk makes enquiries regarding paying these accounts by BACS which would perhaps save writing cheques then waiting for them to be cleared. Clerk will ask SALC.**

2016/17 COUNCIL TAX PRECEPT PAYMENTS – 29<sup>th</sup> April 2016 by bank transfer.

Any other accounts received after issue of the agenda:

None.

b) Income since last meeting – deposit account interest only but bank statement not received.

c) Bank statement – this was circulated to all Councillors and **RESOLVED that this was in order.**

d) Accounts/Bank reconciliation/Audit:

Clerk gave Cllrs a copy of the bank reconciliation/bank statements/accounts/audit form and explanations for Cllrs to look at ready for approval at the next meeting.

**9) Parish matters/problems:**

a) Parish problems:

the following problems were reported:

- Furniture (tables/chairs) placed on roadside by Chorley Chapel which make it more difficult for this area to be used as a 'turning area' – Clerk will SC ask who this land belongs to.
- Dog mess on the road at High Green and also large dog often on road which frightens the children (possibly from Willowdene).
- Ferney Hall bends – potholes and vehicles are driving in the middle of the road to avoid these.
- Duddlewick bends – tarmac laid but deep drops off the road edge has been left which could be potentially dangerous if a vehicle goes off the edge.
- Walton junction – potholes and road surface breaking up badly back towards Bagginswood.
- Bottom of Burnt Pitt bank by the brook – deep pothole.
- Bold Farm – large amount of scrap washing machines dumped on the side of the road. It was also queried why such a large amount of tarmac has been laid on this area when this could have been used to fill other potholes in the area.

HUB



- Stanley Farm Lane – drainage problem. Matt Home is prepared to carry out this work and Clerk has already asked Highways to contact Matt.
- Clerk will ask how much the tubs of tarmac cost which the PC could buy and then ask Willowdene to fill some of the potholes.
- Clerk will also chase the litterbin which was promised by Chorley Chapel.
- Honeysuckle Lane was closed to 'clear blockages' and it was queried what this entailed/meant. Clerk will ask SC for clarification.
- Traffic lights not working correctly at The Deserts.

b) Parish Watch:

Cllr Hamilton-Russell had emailed Clerk pointed out that possible fly tipping (gas bottles been thrown into hedge) had been seen by Random Castle – vehicle registration fed into Police.

**10) Transparency Code:**

New website – [www.stottesdonpc.co.uk](http://www.stottesdonpc.co.uk) which is still under construction. Clerk could not access this in the village hall but had printed off the front page to show Cllrs. After discussions it was suggested that a picture other than the Church was used on the front page as this could be confused as a PCC website. Cllr Evans suggested that perhaps 'rolling' photos could be used and offered to take some photos. Clerk will email web providers regarding this.

**11) Correspondence:** (noted as received unless comments made):

Emails forwarded include:

SALC Bulletins

SC - Electoral roll monthly update

Burial grant - received with thanks – Stottesdon PCC

Donation receipts from Hope House, CAB

SALC -Appraisals, Discipline and Grievance training - Thursday 12th May 2016

Council Matters Spring 2016 - Came & Company Parish Council Insurance Brokers

SC - 15/04967/FUL Land adj to Fox & Hounds High Street Stottesdon – dealt with earlier.

Rural Vulnerability Service - Rural Transport - March 2016

SALC - Be a Better Councillor training session - Monday 13th June 2016, 9.30am - 3.30pm at Shirehall, Shrewsbury

SALC - Healthwatch Shropshire Offers New Service to Support NHS Complaints

SALC training schedule

Church Clock – Email from Chris Tibbits: 'The clock and the hourly chime were stopped at Easter so that we could investigate and correct the cause of its recently rather erratic time keeping.

Close inspection revealed badly worn brass pins and pinions on the 'escapement assembly' that regulates the speed of the clock mechanism. The assembly has now been taken to the clockmaker's works in Derby so that the worn out components can be replaced.

We expect this repair work will take some 4-6 weeks and we hope to have the clock and full working order by mid-May'.

Clerk had received comments that as funding had been received to change this clock to 'automatic winding' and wondered why this work wasn't carried out then?

Shropshire Rural Hub Newsletter April 2016 – Harcourt Farm event, 27<sup>th</sup> April

SC - Planned road closure - Junction of B4364 to Ross Cottage, Oldfield - 3 to 20 May 2016

SALC - Email from Shropshire Council regarding the introduction of new recycling collection service

Annual Town and Parish Emergency Planning Briefing 2016 - INVITATION, 1<sup>st</sup> June, Shirehall 6.30pm

HUB

TPO list for parish – 1 Oak tree at Chorley Chapel and 1 Oak Tree at Fir Tree House, Stottesdon.

LJC planning meeting - 17th May 2016, including proposal for new zebra crossing by Tuffins at Cleobury Mortimer

SC - 2016/17 Programmed works – Stottesdon

SALC - Public Speaking training event - Tuesday 14th June 2016, 5.30pm - 7.30pm at Shirehall, Shrewsbury

SALC - Better Councillor training - Wednesday 6th July at Dawley House Telford and Monday 13th June at Shirehall, Shrewsbury

Rob Mills email - Raggits Quarry - ancillary Equipment – dealt with under planning application.

Cleobury Country - BOOK NOW!!! Emergency First Aid at Work - 2 Day Refresher - 11th & 12th May - £125+ VAT inc lunch

Rural Housing Spotlight

Any other correspondence received after issue of agenda:

Hedge removal at Burns Farmhouse – dealt with under planning applications

SALC Bulletin

RSN newsletters

**12) Date of next meeting:**

23<sup>rd</sup> May 2016

**There being no other business the meeting closed at 9.10pm.**

**Cheques written:**

Clerk's salary - £xx

HMRC PAYE – overpaid up to year end so no payment due this moth

NALC - £17 – subscription

Viking - £82.80 – ink, A4 and A3 paper

SALC – subs - £308.87

Came and Co (Insurance) - £291.04

**Signed: Chairman**



**Date:**

