

## Stottesdon and Sidbury Parish Council

Annual Parish Council meeting held in Chorley Village Hall on Monday 23<sup>rd</sup> May 2016 at 7.30pm.

**Present:** Cllrs H Barratt (Chairman), R Abbiss, D Young, J Hill, S Allen, S Crawford.

Clerk: Mrs F Morris

Public: 1

### **1) Election of officers:**

a) Chairman:

Cllr Abbiss proposed Cllr Barratt, seconded by Cllr Allen. No further nominations, it was **RESOLVED that Cllr Barratt be elected as Chairman.**

b) Signing of Declaration of Acceptance of Office by Chairman:

Cllr Barratt thanked all Councillors for their vote and signed the declaration of acceptance of office which was duly witnessed by the Clerk.

c) Vice Chairman: Cllr Abbiss was proposed by Cllr Allan, seconded by Cllr Young. No further nominations, it was **RESOLVED that Cllr Abbiss be elected as Vice Chairman.**

d) Signing of Declaration of Acceptance of Office by Vice Chairman:

Cllr Abbiss signed the declaration of acceptance of office which was duly witnessed by the Clerk.

### **2) Public participation – PC Standing Orders will be suspended for this item:**

One parishioner who had moved into the parish 3 weeks ago attended to listen.

### **3) Apologies for absence:**

Cllrs B Hamilton-Russell (dispensation granted), A Millington (work) and M Evans (work).

Unitary Cllrs M Shineton (meeting), G Butler (work). It was **RESOLVED to accept these apologies.**

No apologies received from Cllr Casswell.

### **4) Elect other committees/representatives:**

SALC representatives – Cllrs Abbiss and Barratt

School Governor – Cllr A Millington

Personnel/complaints/Appeals committees:

Personnel: Cllrs M Evans, D Young, R Abbiss and S Allen

Complaints: Cllrs S Crawford, A Millington and J Hill

Task and Finish Groups – to set up as necessary

It was **RESOLVED to appoint the above Cllrs to the relevant committees.**

### **5) Declaration of Interests:**

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

None received.

### **6) To confirm minutes of the meeting held on 25<sup>th</sup> April 2016:**

It was **RESOLVED that these minutes be accepted as a true record and the Chairman signed these accordingly.**

### **7) Matters Arising from the minutes:**

(a) Progress report from Clerk:

- Broadband at the Village Hall – Clerk is still waiting for further offers to come up regarding the packages.

*AUB*

- Email received from SC requesting details of the increase in the precept on behalf of DCLG. Clerk responded (copied Chairman into this) as the information was required within 2 days.
- Traffic lights at The Deserts not working again.

(b) Any other matters arising:  
Nothing further raised.

#### 8) Planning applications:

a) No applications received.

b) Planning permissions/refusals:

bi) Reference: 16/01040/FUL (validated: 08/03/2016)

Address: Woodend Farm, Bagginswood, Stottesdon, Kidderminster, Shropshire, DY14 8LR

Proposal: Erection of a two storey rear extension and internal remodelling throughout.

Decision: Grant Permission

B2) Reference: 16/01181/FUL (validated: 17/03/2016)

Address: Land At Raggits Quarry, Stottesdon, Shropshire

Proposal: Installation of services to include a Treatment Plant for up to 10 persons; a diesel Tank; a water tank and a portakabin with toilet

Decision: Grant Permission

#### 9) Financial matters:

a) Outstanding payments – Clerk's salary £xxx

Expenses – will claim next month.

PAYE - £142.20 overpaid last financial year, less £128.98 due month 1 (not paid to HMRC) leaving a balance of £13.42, £128.98 due moth 2 less £13.42 = £115.56 due to HMRC,

It was **RESOLVED that these accounts be paid and signatories instructed to sign cheques.**

b) Income since last meeting:

SC - Remittance Advice Notification - precept

Lengthsman Scheme grant

c) Bank statement – produced to Cllrs and initialled as accepted.

d) Audit including bank reconciliation, accounts paperwork etc handed out at last meeting:

Clerk explained the accounts to all Cllrs and it was **RESOLVED that all accounts/reconciliations be accepted and these were all signed accordingly by the Chairman.**

#### 10) Asset Register/Financial Regulations/Standing Orders review/update if necessary:

The Asset Register had been amended to include the new laptop and it was **RESOLVED that this be accepted together with the Financial regulations and Standing Orders without alterations.**

#### 11) SALC report:

Cllr Abbiss confirmed that no meetings had been held recently but the Executive had been actively involved in the transfer of Libraries, cuts etc.

#### 12) Unitary Cllr report:

No reports available but Cllr Shineton confirmed to Clerk that any report would be similar to that given at the Annual parish meeting.

#### 13) Parish matters/problems:

a) Parish problems:

- Cllr Abbiss pointed out that the potholes down Pickthorn Lane had been filled today and asked Clerk to thank SC.
- Large dog loose at Chorley which is frightening the children – thought to belong to Willowdene.
- Potholes – Midwinters up towards Chorley.
- Honeysuckle Road – nearly impassable due to potholes.

*HWS*

b) Parish Watch:

White flat bed truck seen in the area around the farms.

**14) Correspondence:** All noted as received unless comments made

SALC Bulletins

RSN Newsletters

Cleobury Country - Level 2 Award in Food Safety - 13th June 2016 - \*\* BOOK NOW\*\*

Ditton Priors Surgery - Phlebotomy Chair for Stottesdon Surgery – copy invoice/letter of thanks.

Chairman gave a brief report of the last PPG meeting which she had attended which was very informative. The physiotherapist retires at the end of June and unless this is replaced then patients face a 12 weeks wait for appointments at Bridgnorth. The group needs some ideas regarding fund raising.

SALC - Health Matters

Cleobury Country - Level 3 Health & Safety 3Day 1st, 2nd & 3rd June 2016 \*\* BOOK NOW\*\*

Cleobury Country - Local Jobs for Local people

SC - Local Government (Miscellaneous Provisions) Act 1982 Schedule 4 – Street Trading Consents

SC - Road closure - B4555 Highley New Road - 28/06/16 for 3 days (09:30 – 16:00)

SC - Alterations to the electoral register

REMINDER 2016 Annual Town and Parish Seminar Invitation – 1<sup>st</sup> June, Shirehall

SC - Parish Data 2016-17 Band D query

Workplace Pensions training session - Wednesday 29th June 2016, 5.30pm - 7.30pm at Shirehall, Shrewsbury

Shropshire Rural Hub Newsletter May 2016

Cleobury Country - Level 2 Award in Food Safety - 13th June 2016 - \*\* BOOK NOW\*\*

Rural Conference 2016 – 6<sup>th</sup> and 7th September Cheltenham University

SALC - Future Fit Update

SALC - Armed Forces Day – 25<sup>th</sup> June 2016

NALC Newsletter - 10 May 2016

SALC - Shropshire Council's Scrutiny Report: Important Update

Any others received after issue of the agenda

Emergency First Aid at Work Course - \*\*BOOK NOW\*\* 20th June 2016

[Police.uk] New data published for March 2016

Cleobury LJC planning meeting

Scheduled Maintenance of Public Access Online Register – Tuesday 31st May 2016

SC - Road closure updates for w/c 21 May

SALC - Today's Queen's Speech

SALC - New Employment Briefing on NALC website - 2016-2018 National Salary Award

SALC - Media release: Improving care for patients presenting with Sepsis

SALC - DIS EXTRA 884

SALC - : Open letter from Emergency Medicine Consultants

CANCELLED Annual Town and Parish Emergency Planning Briefing

16/00456/LBC - Roadside Barn, Lower House Farm, Sidbury

SC - Emergency road closure - A495 Newton Bends

SC - Stottesdon Road Junction Blundel Farm to Brooksmeeing Bridge resurfacing scheme 2016 / 2017

Email from SC, Conservation Officer re: Sidbury barn:

*Thank you for the previously submitted comments on the above mentioned application. Your comments were taken on board and discussed with the applicants who have subsequently amended the proposals to remove the elements of dismantling from the proposals. They have also put together the attached supporting statement to help justify the proposals.*

*I am satisfied that what they are proposing is the minimum necessary to prevent any further deterioration of the structure and will hopefully help to preserve the structure until a suitable future use and funding can be found.*

*I would appreciate any further comments the parish council have on the amended proposals.*

*HUB*

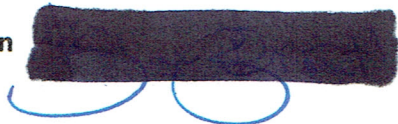
After discussions Cllrs requested confirmation that the barn would not deteriorate further with the planned modifications and question the long term hopes for the barn.

15) **Date of next meeting:**  
27<sup>th</sup> June 2016

**There being no other business the meeting closed at 8.50pm.**

**Cheques written:**  
Mrs F Morris – salary - £xx  
HMRC - £115.56

**Signed: Chairman**

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**Date:**

A black rectangular redaction box covers the date. Below the box, there are faint blue scribbles that appear to be the start of a date.